

FINANCE COMMITTEE WORKSESSION AGENDA

January 5, 2012

5:30 p.m.

(Assembly Chambers)

1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

2. BUDGET TRANSFERS/CONTRACTS/BID AWARDS

NONE

3. ADVANCED ORDINANCES AND RESOLUTIONS

- a. ORDINANCE NO. 2011-20-2F. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$41,940 In Federal Pass-Through Grant Funding To The Capital Projects Fund For The Tanana Lakes Trail Project.
(Sponsor: Mayor Hopkins)
(PAGE 3)
- b. ORDINANCE NO. 2011-20-2G. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$800,000 In Federal Pass-Through Grant Funding To The Transit Enterprise Projects Fund For An Air Quality Education Outreach Program Addressing Air Quality Issues Related To PM2.5 And Carbon Monoxide And Options For Reducing Emissions.
(Sponsor: Mayor Hopkins)
(PAGE 8)
- c. ORDINANCE NO. 2011-20-2H. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$411,210 In Federal Pass-Through Grant Funding To The Special Revenue And/Or Capital Projects Funds For The Purchase Of Emergency Response Equipment And To Fund Participation In The Alaska Shield 2012 Exercise. (Sponsor: Mayor Hopkins)
(PAGE 13)
- d. ORDINANCE NO. 2011-20-2I. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$50,000 From The College Service Area Fund Balance To The Capital Projects Fund For The Birch Lane Safety And Traffic Calming Improvements Projects.(Sponsor:MayorHopkins)
(PAGE 19)

Advanced Ordinances - Continued

- e. ORDINANCE NO. 2011-20-2J. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$1,563,000 From The School District Facilities Maintenance Reserve To The Capital Projects Fund For School District Administrative Center Mechanical And HVAC Systems Improvements And Energy Efficiency Upgrades. (Sponsor: Mayor Hopkins) **(PAGE 23)**

- f. ORDINANCE NO. 2011-20-2K. An Ordinance Amending The FY 2011-12 Budget By Appropriating \$14,552 In Federal Pass-Through Grant Funding To The Special Revenue Fund For the Fairbanks North Star Borough Historic Signage Project Phase II. (Sponsor: Mayor Hopkins) **(PAGE 28)**

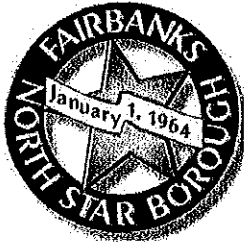
- g. ORDINANCE NO. 2011-62. An Ordinance Amending FNSBC 3.03.010 C. Regarding Budget Submission To The Assembly. (Sponsor: Assemblymembers Howard & Hutchison) **(PAGE 32)**

4. UNFINISHED BUSINESS

NONE

5. OTHER COMMITTEE BUSINESS

6. ADJOURNMENT



Fairbanks North Star Borough

Parks and Recreation

1920 Lathrop Street PO Box 71267 Fairbanks, Alaska 99707-1267 (907)459-1070 FAX 459-1072

MEMORANDUM

To: Fairbanks North Star Borough Assembly

Through: Luke Hopkins, Borough Mayor *LH*

From: Mike Bork, Director, Parks and Recreation *MB*

Date: December 8, 2011

Subject: **Ordinance No. 2011-20-2F**
Tanana Lakes Trail Project

Attached is an ordinance appropriating \$41,940 in Federal Highway Administration (FHWA) Recreational Trails Program grant funding passed through the State of Alaska, Department of Natural Resources for trails development at the Tanana Lakes Recreation Area. The required match of \$10,485 will come from funds donated by ConocoPhillips Alaska for development of the Tanana Lakes Recreation Area.

The trail corridor has been brushed by volunteers including the Boy Scouts and the Chena Hotshot crew. This grant will fund the construction of approximately 3,000 feet of trail along the north bank of Goose Island.

I request your consideration and urge your approval of this ordinance.

Attachment: Ordinance

By: Luke T. Hopkins, Mayor
Introduced: 12/8/2011
Advanced:
Adopted:

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20-2F

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING
\$41,940 IN FEDERAL PASS-THROUGH GRANT FUNDING TO THE CAPITAL
PROJECTS FUND FOR THE TANANA LAKES TRAIL PROJECT

WHEREAS, in 2007 the Fairbanks North Star Borough (Borough),
Assembly adopted Resolution No. 2007-16, approving the Tanana Lakes Recreation
Area (TLRA) Master Plan to develop a new recreation area along the Tanana River just
south of Fairbanks, which would serve the citizens of the borough, state residents, and
tourists; and

WHEREAS, the Borough is continuing to develop a trail system at Tanana
Lakes per the Master Plan; and

WHEREAS, with significant assistance from the Boy Scouts of Troop 1
and the Chena Hotshot firefighters, the Borough has cleared trees from the trail corridor
in preparation of construction; and

WHEREAS, the State of Alaska, Department of Natural Resources
(ADNR), Division of Parks and Outdoor Recreation has awarded \$41,940 in Federal
Highway Administration (FHWA) Recreational Trails Program grant funding to the
Borough for continued development of the trail system at TLRA; and

WHEREAS, the grant agreement with ADNR requires a \$10,485 cash
match, which will consist of a portion of the \$200,000 in funds donated in 2007 by
ConocoPhillips Alaska, Inc. to the Borough for development of the TLRA; and

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WHEREAS, on October 28, 2010, the Borough Assembly adopted Resolution No. 2010-48 authorizing the Mayor to submit an application to ADNR for the Recreational Trails Grant program, and the application was successful; and

WHEREAS, the TLRA Development Project has strong community support, most recently demonstrated through successful volunteer events such as the Weed Smackdown and the participation of Americorps, various youth crews and Boy Scouts, along with other community organizations in service projects.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. Acceptance of Federal Pass-Through Grant Funds. The Borough formally accepts the award of \$41,940 in FHWA Recreational Trails Program funds, passed through ADNR to construct trails at Tanana Lakes.

Section 3. Capital Projects Fund Appropriation. The FY 2011-12 budget is hereby amended by appropriating \$41,940 to the Capital Projects Fund budgetary guideline entitled "Tanana Lakes Trail Project" and by increasing estimated revenue from State grants by a like amount.

Section 4. Eligible Expenditure Period. Expenditures incurred within the effective dates of the signed grant agreement are eligible for reimbursement.

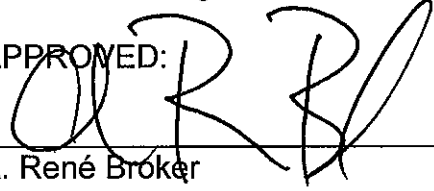
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63 Section 5. Administrative Fee Limitation. The administrative fee for the
64 Recreational Trails Grant is limited to seven percent (7%) in accordance with the
65 Recreational Trails Program guidelines.

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67 Section 6. Effective Date. This ordinance shall be effective at 5:00
68 P.M. on the first Borough business day following its adoption.

69
70 PASSED AND APPROVED THIS _____ DAY OF _____, 2011.

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74 _____
75 DIANE HUTCHISON
76 Presiding Officer

77 ATTEST: APPROVED: 
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79 _____
80 Mona Lisa Drexler, MMC
81 Borough Municipal Clerk
A. René Broker
Borough Attorney

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FAIRBANKS NORTH STAR BOROU
FISCAL NOTE

I. Request

Ordinance No: 2011-20-2F Date Introduced: December 8, 2011
 Abbreviated Title: \$41,940 for Tanana Lakes Recreations Area (TLRA) Trail Construction

II. Financial Detail

Department/Division Affected: Parks and Recreation/Parks Maintenance

EXPENDITURE	General Fund	Capital Projects Fund	Special Revenue Fund	Total
	FY 11/12	FY 11/12	FY 11/12	FY 11/12
Personnel Services		6,264		
Commodities				
Contractual Services		32,932		
Capital Outlay				
Indirect		2,744		
Other - Awaiting Budget				
Total		41,940		

SOURCE OF FUNDING

General Fund				
Federal Funds				
State Funds		41,940		
Contribution From Fund Balance				
Contribution From General Fund				
Total		41,940		

Specify Funding Source: Federal Highway Administration (FHWA), Passed-Through Alaska Department of Natural Resources (ADNR)

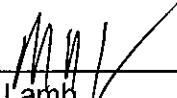
III. Project Purpose:

To construct approximately 3,000 feet of trail along the north bank of Goose Island in the Tanana Lakes Recreation Area (TLRA)

IV. Analysis of Future Liabilities and Funding Sources:







Ongoing maintenance of the additional trails

V. Fund Certification: I certify that funding sources are available as detailed in II above.



 Michael E. Lamb
 Chief Financial Officer

 11/16/11
 Date

	FA	SA	
	GLA	GA	
	CA	SpA	
	C	TBM	



MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Luke T. Hopkins, Borough Mayor *LH*

FROM: Glenn Miller, Transportation Director *GM*

DATE: December 8, 2011

SUBJECT: Ordinance No. 2011-20-26
Air Quality Educational Outreach Program

Attached for your approval is a proposed budget ordinance amending the FY 2011-12 budget by appropriating \$800,000 in Federal Highway Administration, Congestion Mitigation Air Quality (CMAQ) funds, passed through the Alaska Department of Transportation and Public Facilities (ADOT&PF), and made available to the Fairbanks North Star Borough for an Air Quality Educational Outreach Program. Behavioral change by borough residents is necessary to reduce the amount of fine particulate matter (PM_{2.5}) in the local area and public education is an important key to success.

I request your consideration and urge your approval of this ordinance.

Attachment

By: Luke T. Hopkins, Mayor
Introduced: 12/08/2011

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20-26

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING \$800,000
IN FEDERAL PASS-THROUGH GRANT FUNDING TO THE TRANSIT ENTERPRISE
PROJECTS FUND FOR AN AIR QUALITY EDUCATION OUTREACH PROGRAM
ADDRESSING AIR QUALITY ISSUES RELATED TO PM_{2.5} AND CARBON MONOXIDE
AND OPTIONS FOR REDUCING EMISSIONS

WHEREAS, the borough airshed has violated the Environmental Protection
Agency's National Ambient Air Quality Health Standard for the 24-hour average of
allowable ambient fine particulate pollution concentration; and

WHEREAS, the borough's fine particulate pollution is a result of complex
interactions between the emissions from mobile sources, area sources, permitted point
sources and the borough's extreme winter atmospheric conditions; and

WHEREAS, the borough must reduce its fine particulate matter (PM_{2.5}) levels
or face losing necessary federal funding; and

WHEREAS, behavioral change by borough residents is necessary to reduce
PM_{2.5} and public education is an important key to success; and

WHEREAS, there is a need for an air quality education outreach program and
multi-media campaign in our community; such a program would include, among other
things, increasing public awareness with efforts such as "Plug It In" ads and promoting
routine vehicle maintenance, limiting idling of vehicles, carpooling, using public
transportation, and heating more efficiently; and

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34 WHEREAS, the Alaska Department of Transportation and Public Facilities
35 (ADOT&PF) has made \$838,320 in Federal Highway Administration (FHWA)
36 Congestion Mitigation Air Quality (CMAQ) funds available to the Borough for an Air
37 Quality Educational Outreach Program; and

38
39 WHEREAS, ADOT&PF has deducted \$38,320 from the funds, to offset
40 charges to ADOT&PF's indirect cost allocation plan (ICAP); the net amount made
41 available to the Borough is \$800,000; and

42
43 WHEREAS, the Air Quality Education Outreach Program funded by this
44 federal pass-through grant is critical to reduction of PM_{2.5} in the local area, which is a
45 serious problem; and

46
47 WHEREAS, a part of the funding will be used for the continuation of
48 supportive services that are already in place for the development and implementation of
49 the Air Quality Education Outreach program.

50
51 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
52 North Star Borough:

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54 Section 1. Classification. This ordinance is not of a general and permanent
55 nature and shall not be codified.

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57 Section 2. Acceptance of Federal Pass-Through Grant Funds. The Borough
58 formally accepts the award of \$800,000 in federal CMAQ funds passed through
59 ADOT&PF for an Air Quality Educational Outreach Program.

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63 Section 3. Transit Enterprise Projects Fund Appropriation. The FY 2011-12
64 budget is hereby amended by appropriating \$800,000 to the Transit Enterprise Projects
65 Fund budgetary guideline entitled "FNSB Air Quality Education Outreach Program" and
66 by increasing estimated revenue from State grants by a like amount.

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68 Section 4. Eligible Expenditure Period. Expenditures subsequent to the
69 effective date of the executed grant agreement and within the specified performance
70 period are eligible for reimbursement.

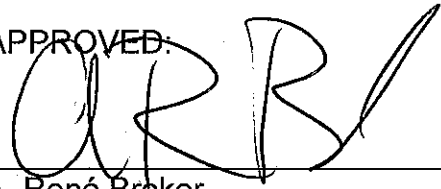
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72 Section 5. Contingency. This appropriation is contingent upon receipt of a
73 signed grant agreement with the Alaska Department of Transportation and Public
74 Facilities. This appropriation is for an estimated amount. The actual amount will be
75 appropriated contingent, and based upon the signed grant agreement, unless materially
76 different, as determined by the Chief Financial Officer.

77
78 Section 6. Effective Date. This ordinance shall be effective at 5:00 pm on the
79 first Borough business day following its adoption.

80 PASSED AND APPROVED THIS _____ DAY OF _____, 2012.

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86 ATTEST:
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90 _____
91 Mona Lisa Drexler, MMC
Borough Municipal Clerk

DIANE HUTCHISON
Presiding Officer

APPROVED:


A. René Broker
Borough Attorney

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FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2011-20-2G Date Introduced: December 8, 2011
 Abbreviated Title: \$800,000 in Federal Pass-Through Grant Funding for Air Quality Educational Outreach

II. Financial Detail

Department/Division Affected: Transportation/Air Quality/Monitoring

EXPENDITURE	Transit Enterprise Operating Fund	Transit Enterprise Projects Fund	Total
	FY 11/12	FY 11/12	FY 11/12
Personnel Services			
Commodities			
Contractual Services			
Capital Outlay			
Indirect		72,727	
Other - Awaiting Budget		727,273	
Total		800,000	

SOURCE OF FUNDING

General Fund			
Federal Funds			
State Funds		800,000	
Contribution From Unrestricted Net Assets			
Contribution From Transit Enterprise Operating Fund			
Total		800,000	

Specify Funding Sources: Federal Highway Administration (FHWA), Congestion Mitigation Air Quality (CMAQ) Program; State of Alaska, Department of Transportation & Public Facilities (DOT&PF)

III. Project Purpose:

To implement an Air Quality Educational Outreach Program for borough residents

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.


 Michael E. Lamb
 Chief Financial Officer

11/16/11
 Date

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MEMORANDUM

TO: Fairbanks North Star Borough Assembly
THROUGH: Luke T. Hopkins, Borough Mayor *LH*
FROM: David Gibbs, Director, Emergency Operations *DG*
DATE: December 8, 2011
SUBJECT: Ordinance 2011-20-22H
2011 State Homeland Security Grant

Attached for your approval is an ordinance appropriating \$411,210 in 2011 State Homeland Security Grant Program (SHSGP) funding to the Special Revenue and/or Capital Projects funds for the completion of several emergency management and Homeland Security projects.

Per AS 26.23.060(b), the Borough is responsible for disaster preparedness and coordination of response. The Emergency Operations Department applied for, and received, grant funding that will assist the Borough with fulfilling these responsibilities.

The projects that will be funded through this grant include:

- 1) **The purchase of hazardous materials personal protective equipment.** This project will update personal protective equipment utilized by the Fairbanks North Star Borough Hazardous Materials Response Team (HMRT).
- 2) **The purchase of hazardous materials detection equipment.** This project will fund the acquisition of detector tubes and test kits that enable the HMRT to conduct in-the-field analyses and identification of chemical compounds. The ability to identify chemical compounds in the field is critical for the team to make effective decisions regarding the proper steps to mitigate a hazardous materials release or terrorism incident while ensuring the safety of team members and the public.
- 3) **The purchase of hazardous materials overpack drums.** This project is for the acquisition of fifteen "overpack" drums for the HMRT. Overpack drums are necessary for the containment of hazardous materials and are placed over leaking drums or other vessels as secondary containment to allow the safe removal of the leaking drum or vessel from a HazMat incident scene. Overpack drums can also be used for the safe storage of contaminated protective equipment until it can be properly decontaminated or disposed of.

- 4) **The participation in the Alaska Shield 2012 (ASX 2012) Exercise.** This project is for overtime and backfill costs related to participation in the ASX 2012 by representatives of the Fairbanks North Star Borough, HAZMAT Team, University Fire Department, North Star Volunteer Fire Department, Steese Area Volunteer Fire Department, Chena-Goldstream Fire Department and the Ester Fire Department. The exercise is scheduled for February 6th through February 17th, 2012.
- 5) **The replacement of portable radios.** This project will replace obsolete P25 subscribers (portable radios) that have reached the end of their service life and are no longer supported by the manufacturer (EF Johnson). Portable radios are used daily by emergency responders throughout the Borough.
- 6) **The acquisition of companion animal emergency response equipment.** This project will fund equipment needed to provide temporary shelter and care for animals evacuated during a disaster. The funding request includes the purchase of large and medium kennels and emergency lighting for area illumination. Acquisition of the equipment will help the Borough to achieve its target capability to provide emergency indoor/outdoor shelter for up to 1,000 domestic animals during a disaster.

I urge your adoption of this ordinance.

Attachment

DG/kea

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20-2H

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING \$411,210 IN FEDERAL PASS-THROUGH GRANT FUNDING TO THE SPECIAL REVENUE AND/OR CAPITAL PROJECTS FUNDS FOR THE PURCHASE OF EMERGENCY RESPONSE EQUIPMENT AND TO FUND PARTICIPATION IN THE ALASKA SHIELD 2012 EXERCISE

WHEREAS, the State of Alaska, Department of Military and Veterans Affairs, through the Division of Homeland Security and Emergency Management (ADHS&EM) has passed through \$411,210 in U.S. Department of Homeland Security (USDHS) funding to the Fairbanks North Star Borough (Borough) for the 2011 State Homeland Security Grant Program (SHSGP); and

WHEREAS, funding for this program is intended to enhance the ability of states, territories, and urban areas to prepare for, prevent, and respond to terrorist attacks and all-hazard events; and

WHEREAS, the Borough Emergency Operations Department has identified the need to replace communications equipment, acquire hazardous materials and companion animal response equipment, for Borough use outside of the cities of Fairbanks and North Pole, and to participate in the Alaska Shield 2012 Exercise.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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34 Section 1. Classification. This ordinance is not of a general and
35 permanent nature and shall not be codified.

36
37 Section 2. Acceptance of a 2011 State Homeland Security Grant. The
38 Borough formally accepts \$411,210 in federal grant funding from USDHS, passed
39 through ADHS&EM, for the 2011 SHSGP.

40
41 Section 3. Special Revenue and/or Capital Projects Funds Appropriation.
42 The FY 2011-12 budget is hereby amended by appropriating \$411,210 to the Special
43 Revenue and/or Capital Projects Funds budgetary guideline entitled "2011 State
44 Homeland Security Grant" and by increasing estimated revenue from State grants by a
45 like amount.

46
47 Section 4. Eligible Expenditure Period. Expenditures incurred within the
48 effective dates of the signed grant agreement are eligible for reimbursement.

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50 Section 5. Administrative Fee. The administrative fee for the 2011 State
51 Homeland Security Grant is waived in accordance with the grant agreement.

52
53 Section 6. Effective Date. This ordinance shall be effective at 5:00 p.m.
54 on the first Borough business day following its adoption.

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PASSED AND APPROVED THIS _____ DAY OF _____, 2012.

DIANE HUTCHISON
Presiding Officer

ATTEST:

APPROVED:


A. René Broker
Borough Attorney

Mona Lisa Drexler, MMC
Borough Municipal Clerk

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**FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE**

I. Request

Ordinance No: 2011-20-2H Date Introduced: December 8, 2011
 Abbreviated Title: \$411,210 for Emergency Response Equipment and to Fund Participation in the Alaska Shield 2012 Exercise

II. Financial Detail

Department/Division Affected: Emergency Operations/Emergency Management

EXPENDITURE	General Fund	Special Revenue and/or Capital Projects Fund	Capital Projects Fund	Total
	FY 11/12	FY 11/12	FY 11/12	FY 11/12
Personnel Services - Planning				
Contractual Services				
Capital Outlay/Commodities				
Awaiting Budget		411,210		
Total		411,210		

SOURCE OF FUNDING

General Fund				
Federal Grants				
State Grants		411,210		
Total		411,210		

Specify Funding Source: United States Department of Homeland Security (USDHS); State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (ADHS&EM)

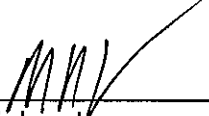
III. Project Purpose:

For the purchase of communications equipment, hazardous materials and companion animal response equipment, for the Borough use outside of the cities of Fairbanks and North Pole, and to participate in the Alaska Shield 2012 Exercise

IV. Analysis of Future Liabilities and Funding Sources:








Ongoing maintenance and repair of equipment purchased with grant funds

V. Fund Certification: I certify that funding sources are available as detailed in II above.



 Michael E. Lamb
 Chief Financial Officer

 11/16/11
 Date

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	BM	SA	



Fairbanks North Star Borough Department of Public Works

809 Pioneer Road * PO Box 71267 * Fairbanks, Alaska 99707-1267 * (907)459-1345 FAX 459-1330

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Luke Hopkins, Borough Mayor *LH*

FROM: Scott Johnson, Director *SS*
Department of Public Works

DATE: December 8, 2011

SUBJECT: Ordinance 2011-20-2I
Appropriation of College Service Area Funds for the
Birch Lane Safety and Traffic Calming Improvements Project

Attached for your approval is a proposed budget ordinance. This ordinance amends the FY 2011-12 budget by appropriating \$50,000 from College Service Area funds to be used for the College Service Area Birch Lane Safety and Traffic Calming Improvements Project.

I urge its adoption.

Attachment

By: Luke T. Hopkins, Mayor
Introduced: 12/8/2011

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20-21

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING \$50,000 FROM THE COLLEGE SERVICE AREA FUND BALANCE TO THE CAPITAL PROJECTS FUND FOR THE BIRCH LANE SAFETY AND TRAFFIC CALMING IMPROVEMENTS PROJECT

WHEREAS, the College Service Area Commission has identified the need for safety and traffic calming improvements to Birch Lane; and

WHEREAS, the College Service Area Commission held a Public Meeting and the Service Area Commission voted to provide \$50,000 to fund the project.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. Service Area Fund Appropriation. The FY2011-12 budget is hereby amended by appropriating \$50,000 to the Service Area Fund budgetary guideline entitled "Contribution to Capital Projects Fund" and by increasing Contribution from College Service Area Fund Balance by a like amount.

Section 3. Capital Projects Fund Appropriation. The FY2011-12 budget is hereby amended by appropriating \$50,000 to the Capital Projects Fund budgetary

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32 guideline entitled "Birch Lane Safety and Traffic Calming Improvements Project" and by
33 increasing Contribution from Service Area Fund by a like amount.

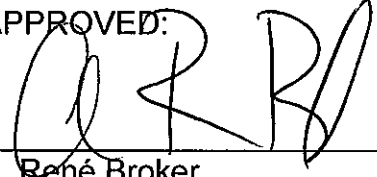
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35 Section 4. Lapse of Funds. Upon completion or abandonment of the
36 project, any unexpended, unencumbered funds will lapse to the College Service Area
37 fund balance.

38
39 Section 5. Effective date. This ordinance shall be effective at 5:00 p.m.
40 on the first Borough business day following its adoption.

41
42 PASSED AND APPROVED THIS _____ DAY OF _____, 2012.

43
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46 _____
47 Diane Hutchison
48 Presiding Officer

49 ATTEST:

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52 APPROVED:
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54 _____
A. René Broker
Borough Attorney

53 _____
54 Mona Lisa Drexler, MMC
Borough Municipal Clerk

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED AND CAPITALIZED]

**FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE**

I. Request

Ordinance No: 2011-20-21 Date Introduced: 12/8/11
 Abbreviated Title: \$50,000 for College Road Service Area Birch Lane Safety and Traffic Calming Improvements

II. Financial Detail

Department/Division Affected: Public Works/Design & Construction

EXPENDITURE	Service Area Fund	Capital Projects Fund	Fund Group	Total
	FY 11/12	FY 11/12	FY 11/12	FY 11/12
Personnel Services				
Commodities				
Other Contractual Services - Roads		50,000		
Capital Outlay				
Indirect				
Contribution To Capital Projects Fund	50,000			
Other - Awaiting Budget				
Total	50,000	50,000		

SOURCE OF FUNDING

General Fund				
Federal Funds				
State Funds				
Contribution From Fund Balance	50,000			
Contribution From Service Area		50,000		
Total	50,000	50,000		

Specify Funding Source: Fund Balance of College Road Service Area

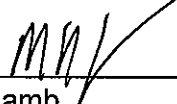
III. Project Purpose:

To provide the funding for Birch Lane safety and traffic calming project

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing maintenance

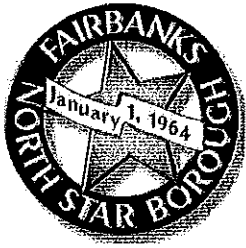
V. Fund Certification: I certify that funding sources are available as detailed in II above.



 Michael E. Lamb
 Chief Financial Officer

 Date 11/18/11

FA	SA	MP
GLA	GA	
CA	SpA	
C	TBM	



Fairbanks North Star Borough

Department of Public Works

809 Pioneer Road * PO Box 71267 * Fairbanks, Alaska 99707-1267 * (907)459-1345 FAX 459-1330

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THRU: Luke T. Hopkins, Borough Mayor *LH*

FROM: Scott Johnson, Director, Department of Public Works *SJ*

DATE: December 8, 2011

SUBJECT: Ordinance No. 2011-20-2J
School District Administrative Center Mechanical and HVAC
Systems Improvements
School District Facilities Maintenance Reserve Fund

Attached for your approval is a proposed budget ordinance. The ordinance amends the FY 2011-12 budget by appropriating \$1,563,000 from the School District Facilities Maintenance Reserve Fund for necessary major maintenance repairs and improvements to mechanical and heating, ventilating and air conditioning systems including energy efficiency upgrades to the systems at the School District Administrative Center.

The School Board passed and approved Resolution 2012-05 on November 1, 2011 recommending this major maintenance and upgrade project for funding through the School District Facilities Maintenance Reserve.

I urge its adoption.

By: Luke T. Hopkins, Mayor
Introduced: 12/08/2011

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20-2J

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING
\$1,563,000 FROM THE SCHOOL DISTRICT FACILITIES MAINTENANCE RESERVE
TO THE CAPITAL PROJECTS FUND FOR SCHOOL DISTRICT ADMINISTRATIVE
CENTER MECHANICAL AND HVAC SYSTEMS IMPROVEMENTS AND
ENERGY EFFICIENCY UPGRADES

WHEREAS, the Fairbanks North Star Borough School District (School District) occupies buildings owned by the Fairbanks North Star Borough (Borough) totaling approximately 2,428,432 square feet; and

WHEREAS, these facilities age and need constant care and maintenance;
and

WHEREAS, School District Administrative Center's aging mechanical and heating, ventilating and air conditioning (HVAC) systems require improvements including energy efficiency upgrades to the systems; and,

WHEREAS, the Borough Assembly established the School District Facilities Maintenance Reserve (SDFMR) by Ordinance 2009-37 to accumulate funds for major school facilities maintenance, repairs, and upgrade costs to avoid placing additional burdens on property taxpayers for such purposes; and

WHEREAS, the SDFMR currently has a fund balance of \$1,772,058; and

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED AND CAPITALIZED]

32 WHEREAS, Ordinance 2009-37, Section 3, a non-codified section, states
33 that funds in the SDFMR are "...to be used on projects recommended by the Fairbanks
34 North Star Borough School Board (School Board)"; and

35

36 WHEREAS, the School Board passed and approved Resolution 2012-05
37 on November 1, 2011 recommending this major maintenance and upgrade project for
38 funding through the SDFMR.

39

40 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
41 North Star Borough:

42

43 Section 1. Classification. This ordinance is not of a general and
44 permanent nature and shall not be codified.

45

46 Section 2. School District Facilities Maintenance Reserve Appropriation.
47 The FY 2011-12 budget is hereby amended by appropriating \$1,563,000 to the School
48 District Facilities Maintenance Reserve budgetary guideline entitled "Contribution to
49 Capital Projects" and by increasing Contribution from Fund Balance by a like amount.

50

51 Section 3. Capital Projects Fund Appropriation. The FY 2011-12 budget
52 is hereby amended by appropriating \$1,563,000 to the Capital Projects Fund budgetary
53 guideline entitled "School District Administrative Center Mechanical and HVAC Systems
54 Improvements" and by increasing Contribution from School District Facilities
55 Maintenance Reserve by like amounts.

56

57 Section 4. Lapse of Funds. Upon completion of the projects, the
58 unencumbered, unexpended funds will lapse to the fund balance of the School District
59 Facilities Maintenance Reserve.

60

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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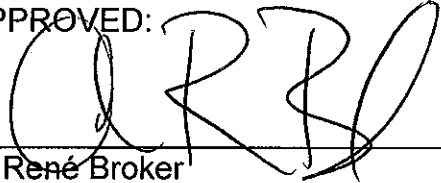
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Section 5. Effective Date. This ordinance is effective at 5:00 p.m. on the first Borough business day following its adoption.

PASSED AND APPROVED THIS ____ DAY OF _____, 2012.

Diane Hutchison
Presiding Officer

ATTEST:

APPROVED: 

A. René Broker
Borough Attorney

Mona Lisa Drexler, MMC
Borough Municipal Clerk

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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Text to be deleted is [BRACKETED AND CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2010-20-23 Date Introduced: 12/8/11

Abbreviated Title: \$1,563,000 from the SDFMR for SD Administrative Center Mechanical and HVAC Systems Improvements

II. Financial Detail

Department/Division Affected: Public Works/Design and Construction

EXPENDITURE	SD Facilities Maintenance Reserve	Capital Projects Fund	Fund Group	Total
	FY 11/12	FY 11/12	FY 11/12	FY 11/12
Personnel Services				
Commodities				
Contractual Services				
Capital Outlay				
Indirect				
Contribution To Capital Projects Fund	1,563,000			
Other - Awaiting Budget		1,563,000		
Total	1,563,000	1,563,000		

SOURCE OF FUNDING

General Fund				
Federal Funds				
State Funds				
Contribution From Fund Balance	1,563,000			
Contribution From SD Facilities Maintenance Reserve		1,563,000		
Total	1,563,000	1,563,000		

Specify Funding Source: SD Facilities Maintenance Reserve fund balance

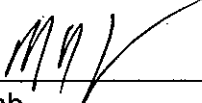
III. Project Purpose:

To fund improvements for SD Administrative Center mechanical and HVAC systems.

IV. Analysis of Future Liabilities and Funding Sources:

Continued maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.



 Michael E. Lamb
 Chief Financial Officer

 11/18/11
 Date

EA	SA	MP
GLA	GA	
CA	SpA	
C	TBM	SM



FAIRBANKS NORTH STAR BOROUGH

809 Pioneer Road ☆ P.O. Box 71267 ☆ Fairbanks, Alaska 99707-1267

Department of Community Planning

(907) 459-1260 ☆ FAX (907) 459-1255

MEMORANDUM

To: Fairbanks North Star Borough Assembly

Through: Luke T. Hopkins, Borough Mayor *JA*

From: *Bernardo Hernandez*
Bernardo Hernandez, Director
Department of Community Planning

Date: December 08, 2011

Subject: Ordinance 2011-20-2k
Historic Signage Project Phase II

Attached for your approval is a proposed budget ordinance. The ordinance amends the FY 2011-2012 budget by appropriating \$14,552 to the Special Revenue Fund for the Historic Signage Project Phase II. The funds will be used to design, fabricate and install signs and plaques at historic properties in the borough as outlined in the 2009 Historic Signage Plan.

I urge its adoption.

Attachment

By: Luke T. Hopkins, Mayor
Introduced: 12/8/2011

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2011-20- 2K

AN ORDINANCE AMENDING THE FY 2011-12 BUDGET BY APPROPRIATING \$14,552
IN FEDERAL PASS-THROUGH GRANT FUNDING TO THE SPECIAL REVENUE FUND
FOR THE FAIRBANKS NORTH STAR BOROUGH HISTORIC SIGNAGE PROJECT
PHASE II

WHEREAS, the State of Alaska, Department of Natural Resources (DNR),
Office of History and Archaeology, has made \$14,552 available in Historic Preservation
Program (HPF) grant funds to the Fairbanks North Star Borough (Borough) to design,
fabricate and install signs and plaques at historic properties in the Fairbanks North Star
Borough as outlined in the 2009 Historic Signage Plan; and

WHEREAS, the Fairbanks Historic Signage Grant will be matched with an
in-kind contribution of \$10,800. The in-kind contribution will be met by the hourly rate of
Borough employees working on the Historic Signage Project Phase II.

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent
nature and shall not be codified.

Section 2. Acceptance of HPF Grant Funding. The Borough formally
accepts the award of \$14,552 in HPF grant funding for the Historic Signage Project Phase
II.

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined & bold
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34 Section 3. Special Revenue Fund Appropriation. FY 2011-12 budget is
35 hereby amended by appropriating \$14,552 to the Special Revenue Fund budgetary
36 guideline entitled "Historic Signage Project Phase II" and by increasing estimated revenue
37 from State grants by a like amount.

38
39 Section 4. Eligible Expenditure Period. Expenditures incurred within the
40 effective dates of the signed grant agreement are eligible for reimbursement.

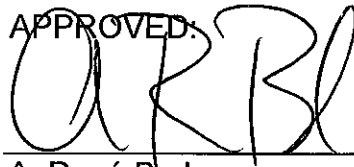
41
42 Section 5. Administrative Fee Waiver. The administrative fee is waived in
43 accordance with the approved budget in the signed grant agreement.

44
45 Section 6. Effective Date. This ordinance is effective at 5:00 p.m. on the
46 first Borough business day following its adoption.

47
48 PASSED AND APPROVED THIS _____ DAY OF _____, 2012.

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52 _____
53 Diane Hutchison
54 Presiding Officer

55 ATTEST:

56
57 APPROVED: 
58 _____
59 A. René Broker
60 Borough Attorney

61
62 _____
Mona Lisa Drexler, MMC
Borough Municipal

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined & bold
Text to be deleted is [BRACKETED, CAPITALIZED & BOLD]

**FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE**

I. Request

Ordinance No: 2011-20-2K Date Introduced: December 8, 2011

Abbreviated Title: \$14,552 for Phase II of the Fairbanks North Star Borough's Historic Signage Project

II. Financial Detail

Department/Division Affected: Community Planning

EXPENDITURE	General Fund	Special Revenue Fund	Capital Projects Fund	Total
	FY 11/12	FY 11/12	FY 11/12	FY 11/12
Personnel Services				
Contractual Services				
Capital Outlay				
Awaiting Budget		14,552		
Indirect				
Total		14,552		

SOURCE OF FUNDING

Donations				
Federal Grants				
State Grants		14,552		
Contribution From Retained Earnings				
Total		14,552		

Specify Funding Source: U.S. Dept of the Interior, National Park Service through the State of Alaska, Department of Natural Resources, and Fairbanks North Star Borough, Department of Community Planning (in-kind match)

III. Project Purpose:

To design, fabricate and install signs and plaques at historic properties in the borough as outlined in the 2009 Historic Signage Plan

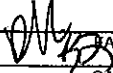


IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.


Michael E. Lamb
Chief Financial Officer

11/18/11
Date

	GA	GLA	
	GA	CA	
	SpA	C	
	TBM	SA	

1 By: Natalie Howard
2 Diane Hutchison
3 Introduced: December 8, 2011
4
5

6 FAIRBANKS NORTH STAR BOROUGH

7
8 ORDINANCE NO. 2011 - 62
9

10 AN ORDINANCE AMENDING FNSBC 3.03.010 C. REGARDING BUDGET
11 SUBMISSION TO THE ASSEMBLY
12

13 WHEREAS, the borough mayor annually delivers a proposed budget to
14 the assembly; and
15

16 WHEREAS, it is in the best interest of the borough for the proposed
17 budget to contain the best available information concerning the actual cost of borough
18 services by department, including benefit costs and facility costs.
19

20 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
21 North Star Borough:
22

23 Section 1. This ordinance is of a general and permanent nature and shall be
24 codified.
25

26 Section 2. FNSB 3.03.010 C is hereby amended as follows:

27 The borough mayor shall deliver to the assembly, on or before the first Thursday
28 following April 1st of each year, the total proposed comprehensive budget of the
29 borough, the recommended allocation of funds to each proposed expenditure category
30 within the proposed budget, and appropriation ordinances in the form provided for in
31 FNSBC 3.03.080(A). Included in this submission shall be:

- 32 1. The board of education's budget as submitted to the mayor;

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

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Text to be *deleted* is [BRACKETED AND CAPITALIZED]

33 2. The assembly's proposed budget as submitted to the mayor by the
34 borough clerk;

35 3. The budgets of the various departments of the borough executive branch
36 which shall include for each department a calculation concerning the total cost of the
37 department including personnel, and benefits; benefit costs shall be calculated and
38 allocated to the department based on actual costs when reasonably calculable. Health
39 care costs shall be allocated to the department based on a per employee cost and shall
40 not be calculated based on a percentage of salary;

41 4. Each department identified and grouped according to whether it is a direct
42 public service department, a support service department or a governance department,
43 as provided in FNSBC 2.16.025 together with a subtotal for these three groupings;

44 5. The proposed capital improvement budget;

45 6. The proposed borough service area budgets accompanied by an estimate
46 of unencumbered funds by service area;

47 7. The proposed budgets of each fund authorized by the borough, including
48 special and enterprise funds;

49 8. The mayor's recommendations on all the budgets;

50 9. A schedule of all revenues and grants expected to be received during the
51 fiscal year;

52 10. A proposed appropriation ordinance implementing the mayor's
53 recommendations on the total budget;

54 11. The amount of local taxes required to fund the budget and the tax levies
55 required by the area to generate the required taxes;

56 12. A proposed resolution implementing the mayor's recommendation for local
57 support to the board of education;

58 13. A proposed resolution implementing the mayor's recommendations for
59 local tax levies.

60

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

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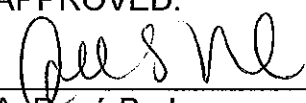
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61 Section 3. Effective Date. This ordinance shall be effective at 5:00 p.m. of the
62 first Borough business day following its adoption.

63
64 PASSED AND APPROVED THIS _____ DAY OF _____, 2011.

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66
67
68 _____
69 Diane Hutchison
70 Presiding Officer

71 ATTEST:
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73 _____
74 Mona Lisa Drexler, MMC
75 Borough Municipal Clerk

APPROVED:


A. René Broker
Borough Attorney

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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