

HISTORIC PRESERVATION COMMISSION

MINUTES

AUGUST 10, 2010

A regular meeting of the Historic Preservation Commission was held in the Chizmar Conference Room, 1st Floor, Borough Administrative Center, 809 Pioneer Road, Fairbanks, Alaska. The meeting was called to order at 5:30 pm. by LaJuana Williams, Chairman.

MEMBERS PRESENT: Allen Renfroe
James Johnson
LaJuana Williams
Patricia Sackinger

OTHERS PRESENT: Jeff Bouton, Staff Representative

MEMBERS EXCUSED: Claus Naske
Jim Allan

A. ROLL CALL

B. MESSAGES

1. Chairman's Comments
None
2. Staff's Comments
None
3. Citizen's Comments
None

C. *MINUTES

MOTION: Moved and seconded that Minutes of July 6, 2010 be approved.

VOTE: No objections

MINUTES APPROVED

D. APPROVAL OF AGENDA AND CONSENT AGENDA

MOTION: Moved and seconded that Agenda be approved.

VOTE: No objections

MEETING AGENDA APPROVED WITHOUT OBJECTION

E. UNFINISHED BUSINESS

1. Historic Signage Project Phase I

- Mr. Bouton passed out a packet of the final proofs to the Commission.
- Mr. Bouton asked Commission members to look over the final proofs tonight and get back to him if they see any corrections that need to be made to the proofs.
- Ms. Sackinger added that this proof is only an approximation in size but the shape is correct.
- Mr. Bouton said when we have accepted the proofs, the Contractor will be sending a color sample laminate which will be a piece of the actual material that the sign is made out of which will show the color of photos and borders.
- Ms. Sackinger added that there has been a go around on the colors. This proof is the color sample that will be sent to us.
- Mr. Bouton said that the Contractor wants to be sure that we are satisfied before printing all signage.
- A question was raised on what the University wants on the signage for their accreditation.
- Ms. Sackinger said that the University gave them the details about the archives and their numbering system.
- Ms. Sackinger asked if Jim Allen was going to find a person that would be interested in installing these signs.
- Mr. Bouton said that he was given names of contractors in Fairbanks. As soon as the Commission receives the specifications on the types of posts, then we will send an RFQ for installation.
- Ms. Sackinger asked if the in-ground signs could become the first priority.
- A question was raised about having to go to the lowest bidder – can't the Commission just pick a contractor.
- Mr. Bouton said it has to go to the lowest bidder but they have to be responsible and have a business license.
- Ms. LaJuana Williams has taken her oath for the Commission.
- Mr. Bouton announced that the next meeting will be September 7, 2010.

F. NEW BUSINESS

None

G. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:45 p.m.