

BOROUGH OR CITY ENGINEER FINAL PLAT REQUIREMENTS

If the final subdivision action requires construction of road improvements or conditions have been imposed that require review of the final plat by the Borough or City Engineer, the following steps must be completed prior to submittal of the Final Plat Application and Required Attachments to the Planning Dept.

FINAL PRE-SUBMITTAL INFORMATION

Prior to submittal of final application and attachments to the planning department, the following steps must be completed.

1. Submit the following to the Borough Engineer and, if applicable, the City Engineer:
 - ❑ One copy of the final plat.
 - ❑ Copy of FNSB action letter issued at preliminary approval, which states conditions, if any.
 - ❑ Copy of driveway permit from the State of Alaska Department of Transportation and Public Facilities for intersection of subdivision roads with State-maintained roads (see note below).
 - ❑ A copy of flood plain permit if subdivision is in Flood Zone A and road construction is required. (Permit can be obtained from FNSB Division of Community Planning, Advanced Planning Section.)

2. When required by the Borough Engineer or City Engineer, the following shall also be submitted:
 - ❑ A centerline profile of those areas where centerline grade exceeds 6% and where approach, intersection, and turnaround grades exceed 2%.
 - ❑ A typical roadway cross-section showing construction details and materials used.
 - ❑ As-built drawings of culverts, drainage, soil stabilization structure located in the subdivision, and any improvement within the right-of-way.
 - ❑ Surety for subdivision improvements and/or survey monumentation (see chapters 17.120 and 17.140 of "Title 17, Subdivisions" for guidelines).

3. Any additional information or test results required to be submitted by the conditions of preliminary approval or by the Borough Engineer or City Engineer.

4. Within five working days after submittal of all the applicable items above, the Borough Engineer and, if applicable, the City Engineer shall review them and issue to the applicant a letter setting forth deficiencies or scheduling a field inspection of the improvements.

NOTE: If your subdivision is within a service area or if any of your subdivision roads abuts a service-area maintained road, you may be required to obtain a driveway permit from the FNSB Department of Public Works prior to construction of improvements. For more information, contact the Rural Services Department (459-1223) regarding service area boundaries.