

**FAIRBANKS NORTH STAR BOROUGH
DEPARTMENT OF PUBLIC WORKS
SITE DEVELOPMENT PERMIT APPLICATION**

(Department Use Only)

Owner: _____
 Mailing Address: _____

 Phone(s)/Fax: _____
 Site Operator: _____
 Phone(s)/Fax: _____
 SWPPP Preparer: _____
 Phone(s)/Fax: _____

Permit # _____
Non-Refundable Review Fee: _____\$480.00
Fee Receipt # _____
Non-Refundable Inspection Fee:
1 to 5 acres _____\$240.00
5 to 10 acres _____\$480.00
10 to 20 acres _____\$720.00
Over 20 acres _____ See Note
Fee Receipt # _____
Note: Inspection fees for sites over 20 acres will be assessed individually during application review.

The physical location to be affected (address and description): _____

Expected start date: _____ Expected completion date: _____

Attach a copy of your ADEC Notice of Intent and Storm Water Pollution Prevention Plan as developed by a CPESC or PE registered in the State of Alaska. Permits will NOT be processed without these attachments.

*******Permit closure must be requested when construction activities are complete.*******

ALLOW 10 WORKING DAYS TO PROCESS THE PERMIT

The applicant certifies that he/she (or an authorized representative) has full authority to carry out the work at the above location; will comply with all conditions, restrictions, and regulations of the Borough; and will maintain all property in accordance with the provisions of this permit.

The applicant, in carrying out any or all the work mentioned or referred to in this application and in the authorized permit issued, shall strictly conform to the terms of such permit, the applicant's SWPPP, the EPA CGP, FNSB Code of Ordinances Title 21, and such policy directives as issued, as well as the applicable regulations of all other governmental agencies.

Applicant Signature: _____ **Date:** _____
Applicant Printed Name: _____

DEPARTMENT USE ONLY

Permit granted by: _____ **Date:** _____

Conditions: _____

Permit Application Checklist

An approved site development permit is required prior to the commencement of any construction activities that disturb greater than 1 acre (including projects less than 1 acre that are part of a larger common plan of development or sale that will collectively disturb more than one acre) and will discharge storm water to a FNSB road service area storm water conveyance system within the Fairbanks Urbanized Area.

In addition to a completed application form, each application shall contain the following information (note that a Permanent Storm Water Control Plan must be on file with the FNSB prior to submission of a site development permit application):

- ___ 1. a copy of the applicant's Notice of Intent submitted to the EPA;
- ___ 2. a copy of the applicant's SWPPP developed by a Certified Professional in Erosion and Sediment Control or a professional engineer registered in the State of Alaska;
- ___ 3. payment of the SWPPP plan review fee in the amount prescribed by the department; and
- ___ 4. payment of the construction site inspection fee in the amount prescribed by the department.

Each application will be approved, approved with conditions, or denied based on its conformance with the standards set forth in FNSB Title 21. Any applicant may petition the department for reconsideration of a permit application determination within 30 days of the decision.

Inspections

FNSB will inspect each permitted construction site at least once per year. If, during inspection, FNSB finds that BMPs are improperly installed, not maintained, or inappropriate for proper erosion, sediment and waste control, the permit may be immediately suspended until the identified problem is resolved. Operating a construction site with a suspended permit may subject the owner and/or operator to fines or other legal action.

Permit Closure

Permit closure must be requested in writing and include a copy of the Notice of Termination submitted to EPA. FNSB will issue a letter certifying permit closure upon receipt of the Notice of Termination and/or upon otherwise determining that all work of the permit has been satisfactorily completed. No person or entity shall occupy, utilize, or operate a constructed facility or site until the site development permit obtained from the FNSB for the facility or site is closed.

For more information on storm water and local policies and regulations, go to the Fairbanks Urbanized Area Storm Water Management Program website at:

<http://co.fairbanks.ak.us/PWorks/StormWaterManagementProgram/>.