

Pioneer Park

HOLIDAY BAZAAR & CELEBRATION

2011

September 1, 2011

Dear Vendor:

This year, the Pioneer Park Holiday Bazaar will be held Saturday, and Sunday, November , 26th and 27th.

We have 90 spaces (6'w x 6'd) available on a **first-come, first-serve basis**. Each space is designated this specific size in order to allow a pass-through space for each vendor and to accommodate the total number of tables in the facility.

Please make your plans for product **AND** shelving to fit within the 6'w x 6'd space only. The fee is \$90 per space for two days or \$60 per space for one day. There is a two space limit per vendor. **All one day registrants will be placed on the Mezzanine Level (2nd floor) of the facility.**

- We will again have the bazaar catered with breakfast and lunch items that will be available while the bazaar is open.
- During the weekend the Park will have several fun-filled activities including train rides, entertainment, fireworks, ice skating, and pictures with Santa!

We'd love to have you join us for this annual event. If you know of others who would like to participate in this bazaar, please give them a copy of your registration form, or ask them to contact the Pioneer Park Office at 459-1087. The office is open Monday-Friday, 8a -12n & 1p - 5p. Remember, we charge no admission fee to the public!

Look forward to seeing you there!

Sandy Harrington
Sr. Secretary IV



Photo by Sandy Harrington

Registration Form

If you'd like to join us, please complete and sign the registration form and return it with the fee to:

**FNSB PIONEER PARK
2300 AIRPORT WAY
FAIRBANKS, AK 99701**

Pioneer Park now accepts credit & debit cards for in person payments!

Set-Up Time

- Friday, November 25th
- 10am to 2pm
- Security will be provided during set-up, hours of bazaar, and both Friday & Saturday Evening

Display Space

- We have 90 spaces available on a **first-come, first-serve basis**.
- Each space is 6'w x 6'd
- Includes (1) 6' x 2-1/2' table
- \$90 per space for two days (2 space limit)
- \$60 per space for one day (2 space limit)
- One day spaces will be on the Mezzanine (2nd Floor) only.



CHECK-IN

- ★ Please check in at the registration desk in the front lobby at least ½ hour prior to the bazaar opening.

At 9:30am Saturday and Sunday, all empty tables will be given away to vendors on the waiting list who have no tables. NO EXCEPTIONS, without advance approval.

PRODUCTS

- ★ Firearms, drug and tobacco paraphernalia are not acceptable. Home-produced, pre-wrapped food items which have the ingredients listed on the package or displayed on cards beside the goods are acceptable. Examples would be canned goods, baked goods, homemade candies, etc. All items are subject to approval by the FNSB Pioneer Park Manager.

CLEAN-UP

- ★ Tear-down is immediately after the bazaar closes at 5pm, Sunday.

NO EARLY CLOSURES! It's not professional and sends the wrong message to the public. Vendors are responsible for picking up all their own trash, packing boxes, paper, etc., and placing in the trash cans provided or, if full, the dumpsters just behind the Centennial Center.

MISC.

- ★ The Park will provide a security guard to spend the night inside the locked Civic Center, in addition to the regular Park Guard. Please bring something to cover your display at night.
- ★ Pioneer Park is not responsible for any lost, stolen, or missing items.
- ★ Vendors may enter through the Moore St. Gate (corner of Moore St & 2nd Ave) to unload. You must move your vehicle to a parking lot outside the Park prior to the opening of the bazaar. Parking is not allowed inside the Park due to the operation of the train and pedestrian traffic.

DO NOT BLOCK FIRE LANES! YOUR VEHICLE WILL BE TOWED.

- ★ Please remember -- all FNSB facilities are smoke free.
- ★ ABSOLUTELY NO TAPE or TACKS in the walls. There is a tack strip downstairs in the Exhibit Hall that can be used to attached displays or posters.
- ★ ALL items must be on, below, or behind your table! You may bring your own free-standing display to be used behind your table, but nothing can be placed BESIDE your table.
- ★ HELIUM BALLOONS are not permitted. They present a potential hazard to the ceiling fan operation.
- ★ No signs may be posted in the Park notifying the public of a particular vendor.

**NO REFUNDS WILL BE PROCESSED FOR CANCELLATIONS
RECEIVED AFTER 5PM, FRIDAY, NOVEMBER 11, 2011**

HOURS

SET-UP: 10am – 2pm, Friday, November 25th AND 8am – 10am, Saturday, November 26th

BAZAAR OPEN: 10am – 5pm, Saturday, November 26th AND 10am – 5pm, Sunday, November 27th

CLEAN-UP: Immediately following the closing of the bazaar on November 27th