



GUIDELINES FOR SERVICE AREA PETITION SPONSORS

The Fairbanks North Star Borough Is A Second Class Borough.

1. Request that **property owners sign their names exactly as they appear** on the Fairbanks North Star Borough tax roll.
2. If one person owns more than one parcel, **they may only sign the petition ONE time**. If the tax roll shows more than one owner, all property owners of the parcel may sign the petition; but only one time.
3. If a corporation or company owns the property, the President, Owner, or an officer with signature authority of the company must sign the petition. They will need to sign their title after signing their name. **(EXAMPLE)**

PRINTED NAME	SIGNATURE	ADDRESS	PROP DESC
Seesaw Enterprises	James Smith, President	123 Any St., City St Zip	ABC Sub, Block 2, Lot 1

YOU MUST PROVIDE DOCUMENTATION SHOWING PERSON IS AN AUTHORIZED SIGNER FOR THE COMPANY.

5. If the property owner lives out of town, **you may copy the petition form and map**, and send it out for signatures. The petition may be returned to you or the Rural Services Division, as long as it is received in our office by the deadline. You will be contacted if it is sent to our office.
6. **The HANDWRITTEN NUMBERS** on the printout represent the number of property owners who can sign the petition for that property. Try to get as many signatures as possible. Even though the required signatures are 50% +1 of the property owners, the more you get on the petition, the more support you will have.