



Public Works Department / Rural Services Division

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Fairbanks, AK 99707 (907)459-1223 Fax (907)459-1499

Project Request Form

We encourage you to break projects having an estimated cost in excess of \$500,000 into multiple projects with individual costs below the cap limit. Similarly, we encourage you to combine small projects with similar improvements into larger projects, as no projects will be considered with cost estimates less than \$20,000. We suggest a minimum project size of \$100,000 for efficiency in bidding and construction.

Do not include general maintenance items, such as brushing, ditch cleaning, etc., in your submittal.

Please attach additional pages as necessary to explain details you feel are important to clearly describe your request and priority selection.

All areas of information are necessary for project submittals. Incomplete submittals may not be considered.

1) Service Area: _____ 2) Road: _____

3) Provide a brief, but adequate, description of what your service area believes this project should entail. _____

4) Has this project been discussed at a publicly noticed service area meeting? ___ Yes ___ No

5) Do the minutes of the meeting above reflect an understanding of this project by the residents in attendance that is consistent with the description of the project provided above? ___ Yes ___ No

6) This project is: a new project **or** a previous project being resubmitted. (Select one.)

7) Length of Improvement is: entire road **or** portion of road of _____ approximate length.

8) Funds for individual projects are limited to \$500,000. If your project is selected and exceeds this amount, is the Service Area willing to provide or secure the additional funds? ___ Yes ___ No

9) The Service Area previously received a matching grant for a capital project? ___ Yes ___ Year ___ No

10) Existing Road Conditions

11) Issues Concerning Road

- ___ paved, drivable year round
- ___ gravel, drivable year round
- ___ dirt, drivable year round
- ___ 4 wheel only, year round
- ___ 4 wheel drive only during breakup
- ___ not drivable during breakup
- ___ no existing road
- ___ other _____

- ___ steep approach grades to intersection
- ___ poor/limited sight visibility at intersection
- ___ bus route
- ___ dust control
- ___ accessibility
- ___ spring breakup
- ___ other _____

12) PRIORITY of this project compared to ALL projects, both existing and new, submitted by your service area
___ First (1st) priority ___ Second (2nd) priority

13) Ranking Criteria

Form revised July 2011

A.) Safety Deficiency – Provide pertinent data on safety issues. Is there a history of accidents involving life, injury, or property damage? Are there design or condition deficiencies, such as improper construction, insufficient base material, incorrect road width, limited sight distance or acute alignment of intersection? Is there a history of resident complaints? _____

B.) Accessibility – What accessibility issues exist for this road? Are there problems with year-round or seasonal accessibility? Are there problems with emergency response or school bus services? _____

C.) Maintenance and Operational Cost Reduction – Will this project reduce your maintenance and operations costs? If so, estimate the reduction. Explain. _____

D.) Traffic Volume / Road Designation – Estimate the average daily traffic (ADT) volume on this road. Is there “cut through” traffic (traffic originating from outside the service area) on this road? If so, what percentage of the ADT does this represent? Is there heavy use by commercial vehicles, gravel trucks, recreational vehicles, etc.? _____

14) How will this project benefit the service area? _____

15) Please explain any other details pertinent to this request. _____

16) Commissioner Signatures:

Signature

Date

Signature

Date

Signature

Date