



# FAIRBANKS NORTH STAR BOROUGH

# SOLID WASTE DIVISION

455 Sanduri Street

Fairbanks, Alaska 99701

(907)459-1482

FAX 459-1017

<http://co.fairbanks.ak.us/SolidWaste>

## APPLICATION FOR CREDIT

(ALL requested information must be filled in or attached before application will be processed.)

COMPANY NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

YEAR BUSINESS STARTED: \_\_\_\_\_ YEARS AT PRESENT LOCATION: \_\_\_\_\_

TYPE OF ORGANIZATION:  GOVERNMENT  PARTNERSHIP  CORPORATION  INDIVIDUAL

FEDERAL TAX ID. NUMBER OR SOCIAL SECURITY NUMBER: \_\_\_\_\_

CREDIT LIMIT REQUESTED:  \$1,000  \$2,500  \$5,000  OTHER \_\_\_\_\_

### CORPORATE OFFICERS, REGISTERED AGENTS, AND PARTNERS

**CORPORATION** All officers and registered agents of a corporation must be listed below. A copy of the corporation's resolution or other authorization for person signing shall be submitted with this application.

**PARTNERSHIP** All partners of a partnership must be listed below.

<u>NAME</u>	<u>POSITION/OFFICE</u>	<u>PHONE#</u>	<u>ALASKA DRIVER'S LICENSE#</u>	<u>DATE OF BIRTH</u>	<u>AUTHORIZED (YES/NO)</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

ADDITIONAL PAGE(S) ATTACHED.

**ADDITIONAL AUTHORIZED PERSONS - OPTIONAL** - The following person(s) is/are authorized to sign for credit on this account. All others attempting to sign for credit will be refused.

### TRADE REFERENCES (PLEASE PROVIDE ALL INFORMATION):

<u>COMPANY NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>	<u>FAX NUMBER</u>
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

**BANK REFERENCE:** \_\_\_\_\_ **TYPE OF ACCOUNT:**  CHECKING  SAVINGS  OTHER

IN MAKING THIS APPLICATION FOR CREDIT, I AGREE TO PAY ALL TICKETS WITHIN 30 DAYS OF THE DATE ON THE MONTHLY INVOICE. I UNDERSTAND THAT IF MY ACCOUNT IS MORE THAN 31-60 DAYS PAST DUE, A CASH ONLY BASIS WILL BE ESTABLISHED FOR MY COMPANY'S ACCOUNT. I ALSO UNDERSTAND THAT IF MY ACCOUNT IS MORE THAN 61-90 DAYS PAST DUE, LANDFILL PRIVILEGES WILL BE RESCINDED AND THE ACCOUNT WILL BE SENT TO THE FNSB LEGAL DEPARTMENT OR TO A COLLECTION AGENCY FOR COLLECTION. I AUTHORIZE THE FAIRBANKS NORTH STAR BOROUGH LANDFILL TO REQUEST REPORTS FROM CREDIT REPORTING AGENCIES IN CONNECTION WITH THIS APPLICATION FOR CREDIT.

I HAVE READ AND AGREE TO THE TERMS SET FORTH ABOVE AND THE INFORMATION PROVIDED IS ACCURATE AND COMPLETE.

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CORPORATE SECRETARY (IF APPLICABLE)

AFFIX CORPORATE SEAL

**FAX COMPLETED FORM TO (907) 459-1017, AND MAIL ORIGINAL TO:  
FNSB LANDFILL, 455 SANDURI ST., FAIRBANKS, AK 99701**



# Fairbanks North Star Borough

Solid Waste Division

455 Sanduri Street • Fairbanks, Alaska 99701 • (907) 459-1482 Fax (907) 459-1017

<http://co.fairbanks.ak.us/SolidWaste>

## ACCOUNTS RECEIVABLE POLICY

- Current** Payment is due **AT THE FNSB SOLID WASTE DIVISION** before the end of the month following the invoice date. (Example: March charges due by April 30)
- 31-60 days** Account is **PAST DUE** and charge privileges will be rescinded until payment in full is received. That means that each load brought to the FNSB Landfill must be paid for in cash at the time of disposal.  
Monthly Invoice will be stamped: "**PAST DUE - IMMEDIATE ACTION REQUIRED**".
- 61-90 days** Account is **UNACCEPTABLY** past due and disposal privileges will be **RESCINDED**. Customers will receive written notification their account has been sent to the FNSB Legal Department or a collection agency for collection.
- Over 90 days** Previously sent to FNSB Legal Department for collection.

### CHARGE ACCOUNT PROCEDURES:

- **Tickets** are generated for each load, and then given to the driver upon exiting the Landfill.
- **Invoices** are generated at month-end, which lists each ticket as a charge or an adjustment.
- Payments are applied to the account against a **specific Invoice**.
- **A SINGLE PAYMENT FOR THE ENTIRE INVOICE IS PREFERRED OVER PAYMENT OF INDIVIDUAL TICKETS.**

**Please review monthly invoice and notify the Landfill with concerns, questions, or comments. Payments can be made via cash, check, or electronic fund transfer.**

This policy supersedes any previous policy.

Bob Jordan  
Solid Waste Manager  
Department of Public Works

### Remit Payment Address

**FNSB SOLID WASTE DIVISION  
455 SANDURI STREET  
FAIRBANKS, AK 99701**

(REVISED 2/5/07)