

INSTRUCTIONS FOR VENDORS



As per Borough Ordinance 2010-28, vendors will be required to provide forms and obtain signatures from buyers prior to the purchase or lease of solid fuel burning devices (SFBD). Here are a few instructions for the forms:

- Sworn Statement of Compliance – This form must be signed by anyone who purchases a non-compliant SFBD, acknowledging that they are purchasing a non-Borough approved appliance and representing that they will not install the appliance within the non-attainment area. This form is to be used in instances where there is no notary available. This form will be provided as a triplicate form (Borough copy, Vendor Copy, Customer copy). The Borough copy will need to be submitted to Air Quality within 30 days of sale.
- Affidavit of Compliance – Same as the Sworn Statement but is used if a notary is available.
- Written notice of Restrictions – This form alerts buyers to the changes in Borough policy regarding the installation and utilization of SFBDs in the non-attainment area. Buyers must sign the form to indicate they have received and read the form. The form will be provided as a triplicate form (Borough copy, Vendor Copy, Customer copy). The Borough copy must be returned to FNSB Air Quality within 30 days of purchase.
- Educational Program Sign-Up Sheet – This is a form used to keep track of anyone interested in participating in the Borough’s voluntary educational program.

Upon submission of signed forms to Air Quality, vendors will also need to provide documentation showing whether the appliance sold or leased meets the Borough’s emissions standard.

If you have any questions, please feel free to contact us:

FNSB Air Quality Improvement Program
3175 Peger Road Fairbanks, AK 99709
(907) 459-1005
www.fnsb.us/airquality