



~~~This private road naming procedure is solely for street addressing purposes.~~~

## PRIVATE ROAD NAMING APPLICATION

### APPLICATION CANNOT BE ACCEPTED UNLESS ACCOMPANIED BY

1. Petition signed by at least 75% of the adjoining property owners.
2. Listing of favored street name and two alternate names.
3. FNSB map depicting the road and surrounding area.
4. Appropriate fee.

### PLEASE PRINT CLEARLY

Applicant: \_\_\_\_\_ Phone (8 am-5 pm): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ ZIP: \_\_\_\_\_

Legal description of parcels adjoining the road to be named (tax lot descriptions are acceptable if the application is accompanied by an assessor's map):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Sec: \_\_\_\_\_ Twn \_\_\_\_\_ Rng \_\_\_\_\_ Map \_\_\_\_\_

Road Service Area: \_\_\_\_\_

Existing Road Name: \_\_\_\_\_

List three suggested names for the road in order of preference. Street names shall not be duplicates of any existing street name nor be subject to confusion in the spelling or pronunciation.

1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_

### PROCEDURE

- Within five working days the application will be accepted or returned with a list of deficiencies.
- After acceptance, the Department will process the application within 30 days.
- Written notification of the Department's decision will be issued to all adjoining property owners .
- Any affected property owner may appeal in writing within two weeks of the decision.
- Applicant will be required to provide and install standard street name sign(s) on standard post(s). ***New road name will not become effective until photo verification is submitted to the Dept of Community Planning that the sign(s) has (have) been installed.***

Signature \_\_\_\_\_ Date \_\_\_\_\_

**PETITION FOR NAMING A ROAD**

Signatures of legal owners are required on this application. If signing for a corporation or partnership, provide proof of authority to sign.

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_

Name (print): \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Legal Description of Property Owned: \_\_\_\_\_