

# **FAIRBANKS NORTH STAR BOROUGH PARKS & RECREATION DEPARTMENT GENERAL RULES AND REGULATIONS**

**Revised and approved by the Parks and Recreation Commission on 03/19/2012.  
Final approval by Fairbanks North Star Borough Assembly on 4/12/2012.**

The following Parks and Recreation Rules and Regulations are hereby established and promulgated in accordance with the Fairbanks North Star Borough Code of Ordinances, **Title 2.36.080 and Title 9.12.010** and shall become effective immediately. Regular review of these Rules and Regulations will be conducted, and updated as necessary.

## **GENERAL RULES GOVERNING ALL PARKS AND FACILITIES**

1. The Parks and Recreation Director, or his/her designee, has the authority to:
  - Close all or any portion of any park or facility for public health or safety concerns or to preserve public order. The duration of such closures shall be at his/her discretion, as determined by the nature of the closure.
  - Require contracts or other legal instruments, proof of insurance and applicable fees for use of Parks and Recreation facilities.
  - Establish motorized vehicle speed limits, and regulate traffic flow within parks.
  - Have towed and/or impound vehicles parked in areas posted as restricted parking, fire lanes or designated handicap parking areas.
  - Establish hours of operation for borough parks and facilities.
2. Questions regarding, or interpretation of these rules shall be directed to the Parks and Recreation Director.
3. These Rules and Regulations shall apply to any Parks and Recreation controlled and borough-owned or leased amenity including facilities, parks, trails and landscaped areas.
4. Any person or group violating established Parks and Recreation rules, local, state or federal laws or any action that endangers public health and safety may be asked to leave a borough facility by the Parks and Recreation Director, his/her designee or any law enforcement officer.
5. No person may enter upon, occupy or use any borough park or recreation facility except in accordance with borough parks and recreation rules and regulations.
6. No person may put or throw any kind of garbage, rubbish or material, or any other discarded objects in, on or around any borough park or recreation facility.
7. Any special set-up requests for events, parties or other rentals must be included in the rental form. The setup and use of these special requests shall be pursuant to the time, location, duration and manner, as approved by the Parks and Recreation Director or his/her designee. These special set-ups may include, but are not limited to: large event tents, chairs, portable PA or amplifier systems, staging, etc.

8. No person or group shall discharge firearms or other weapons except in designated areas.
9. Abusive, profane, or indecent language, or any conduct or behavior that may threaten or endanger others, is strictly prohibited in all parks and facilities.
10. No person may consume, possess, or otherwise use alcoholic beverages of any sort in areas posted "no alcoholic beverages allowed" in any Fairbanks North Star Borough park. **(FNSBC 9.12.030)**
11. The use, distribution or consumption of alcoholic beverages for events or other organized activities will only be permitted with prior written consent of the Parks and Recreation Director. Additional insurance may be required, and must be pursuant to all local and state laws.
12. Smoking is prohibited within 20 feet of, and inside of any borough-owned or leased facilities.
13. Betting, gambling or gaming in any form, or maintaining any gambling or gaming equipment is prohibited in all parks and facilities, unless prior written consent is provided by the Parks and Recreation Director. If written permission is granted, any gambling or gaming must comply with State of Alaska requirements for these activities.
14. No person shall sell, offer or solicit for sale any goods or merchandise, nor shall any person post, paste, or affix any placard, notice or sign within any park without prior written permission from the borough.
15. No person, group or organization may hold, sponsor or promote any event in any park or facility that is available for exclusive rental without completing a reservation form, and paying the appropriate fee. This restriction applies when the event is larger than fifteen (15) people, the group wants exclusive use of the park or the event duration is longer than two (2) hours.
16. No non-borough owned permanent structures or amenities are allowed in any park or facility, except pursuant to a lease or other management agreement.
17. Unauthorized motorized vehicles are prohibited on any non-motorized trails. Further, only authorized vehicles are allowed on posted service roads, walking paths, sidewalks or other non-roadway areas.
18. The use of personal fireworks is prohibited. Any fireworks for any event require a facility use agreement, additional insurance and must comply with all local and state regulations.
19. Bounce houses or other inflatable party amenities are not allowed in any park or facility, unless additional insurance requirements are met, as determined by borough Risk Management.

## **PARK USE RULES**

1. No person shall pick, cut, injure, deface, remove or disturb any tree, shrub, flower, building, fence, bench or other structure, apparatus or property; dig or disturb soil; or mark or write upon any building, fence, bench or other structure; damage any marker, sign or roadway of any park.
2. No person or organization may catch, injure, disturb, destroy or interfere in any way with any wild animals or birds except while legally hunting, trapping or fishing in designated areas.
3. Wading, swimming or sports activities shall be permitted only in those areas specifically designed and equipped for such use and prohibited in all other areas.
4. Except in designated off-leash areas, all pets must be on-leash and under the owner's control at all times. Pet waste must be picked up and disposed of in provided trash receptacles.
5. A person may not wash, clean, repair or perform routine maintenance on a vehicle in any park facility, except for emergency purposes.
6. Tent, RV and other overnight camping is only allowed at Chena Lake Recreation Area (CLRA). Only RV camping is allowed at Pioneer Park. Camping is restricted to designated, posted camping areas at these two sites. No person or organization shall set up tents, shacks or any other temporary shelter or structure for the purpose of overnight camping in any other area or park. Additionally, no person or organization shall leave in a park any storage container, movable structure or vehicle such as boxes, tents, house-trailers, camp-trailers or the like.
7. Camping will be allowed in designated areas between Memorial Day and Labor Day, unless otherwise posted. Camping in all designated areas shall be limited to five (5) consecutive nights duration and users may leave and return to the campgrounds after an absence of one (1) day for an additional stay of not more than five (5) consecutive nights. Users may not camp more than 15 nights in any consecutive 30 night period. Additional nights may be allowed for pre-approved special events or emergency purposes.
8. For large, multi-day tournaments or special events, camping may be allowed in non-designated areas for those purposes only, by prior written permission of the Parks and Recreation Director or his/her designee. Camping fees may apply.
9. No person shall make or kindle an open fire except in a fire pit, grill, or picnic stove provided for that purpose, or in private stoves or barbecue braziers in any picnic or camping area. Further, the use of any open flames may be prohibited if there are unsafe burning conditions in the area due to weather, wind, etc. This will be at the discretion of the Parks and Recreation Director or his/her designee, in coordination with fire, police or emergency officials.
10. Use of borough Parks and Recreation parks, picnic shelters and gazebos are on a first-come basis. If a person, group or organization wishes exclusive, temporary use of an area, a Use Permit must be completed and the appropriate fees paid.

11. No person may construct a clothesline or expose clothing to dry on bushes, trees, or other objects, except in designated camping areas.
12. Waste water tanks or fluids of any noxious, toxic or potentially harmful nature shall be discharged only at designated locations.
13. Any special set-up requests for events, parties or other rentals must be included in the rental form. The setup and use of these special requests shall be pursuant to the time, location, duration and manner, as approved by the Parks and Recreation Director or his/her designee. These special set-ups may include, but are not limited to: large event tents, chairs, portable PA or amplifier systems, staging, etc.
14. The borough Parks and Recreation department is not responsible for any lost or stolen items in or around the facility. It is strongly encouraged that all personal items be locked in a secure area.

## **FACILITY USE RULES**

**Violation or failure to comply with of any of these facility rules may result in restricted access to the facility or more serious action, up to and including police action.**

### **BIG DIPPER ICE ARENA**

1. Facility users are not allowed on the ice surface during Zamboni resurfacing or other maintenance operations. Users may return to the ice surface after the Zamboni has completed resurfacing and the gates are closed; or when other maintenance operations have been completed. Absolutely no puck shooting when a Big Dipper Staff person is on the ice.
2. Vandalism, or other misuse of any part of the Big Dipper facilities will result in either individual, team or organization suspension from the facilities. Personnel in charge of each user group (i.e. coaches) are responsible for the conduct of their participants while they are using the Big Dipper facilities both on and off the ice. Users prior to each use should inspect team rooms. Observation of any damages or other irregularities should be reported to a Parks and Recreation staff person immediately. The Big Dipper Parks & Recreation Manager will review each incident and determine appropriate and reasonable actions necessary to maintain proper use etiquette.
3. In order to ensure a punctual start for each user, it is mandatory you leave the ice immediately at the conclusion of your allotted time. Failure to comply will result in suspension of ice time until such time as the Parks & Recreation Manager is assured that the problem is corrected.
4. Facility users are responsible for individual, team, and in some cases, spectator control during their allotted ice time. (User will be informed if security officers are needed for spectator control).
5. No lessons (figure or hockey) for remuneration or not will be allowed during open recreational skating or recreational hockey.
6. Smoking is prohibited within 20 feet of, and inside of any borough-owned or leased facilities.
7. Alcoholic beverages are prohibited at all times from team rooms and from inside the arena unless purchased from a vendor inside the facility, and then consumed in an area approved by the Alcoholic Beverage Commission. Failure to comply will result in suspension from the arena for remainder of scheduled season.
8. Use of illegal drugs is prohibited and will result in immediate suspension of individuals and/or teams from the arena for the remainder of the scheduled season.
9. The use of headphones and cell phones are prohibited on the ice during any skating session(s).
10. The user agrees to hold harmless, defend and indemnify the Fairbanks North Star Borough from any claim whatsoever arising out of the use and occupation of the facility by the user.

11. Vehicle parking is in designated areas only. No parking in handicap, fire and ambulance zones, or in front of the arena and other areas as posted. Vehicles in violation are subject to towing and impound at owner's expense.
12. Team rooms can be secured for all events. Keys can be signed out at the skate room, and the person signing the key out will need to leave their car keys or driver's license. The team room user shall turn in their car keys or driver's license to obtain the key. Team room doors and keys are color coded for your convenience. It is the user's responsibility to use assigned team rooms. Using unassigned rooms is not permitted. Upon completion of the event, the room shall be cleaned by the user and inspected by an on duty supervisor. If the room is cleaned satisfactorily, the user's car keys or driver's license will be returned. The user will pay for any damages incurred. Payment or arrangements will be made within seventy-two (72) hours, or the user will be suspended from further facility use. User will be given (1) verbal warning if team rooms are not cleaned. User will be suspended from team rooms for up to three (3) games or practices after the second such offense. Be sure to lock the door if leaving valuables in the room, as borough Parks and Recreation is not responsible for lost or stolen items. Coin operated lockers are available for rental. Users may bring in their own lock to use, but it must be removed after each use. Personal locks will be cut off nightly.
13. The Parks and Recreation Department will specifically allocate all ice time. Inefficient use of scheduled time will result in revocation and reallocation of that time. A request for schedule changes between user groups must be coordinated through the Parks and Recreation Department at least twenty-four (24) hours in advance of the change. Changes made without Department approval can result in revocation of ice time. The Parks and Recreation Department reserves the right to alter any scheduling with reasonable notice.
14. The conference room can be used for meetings by non-profit organizations. Application for use must be made to the Parks and Recreation Department at least forty-eight (48) hours in advance. Misuse of the meeting room facilities can result in denial of future requests for use. Telephone 459-1070 for availability of conference room.
15. Hitting or throwing pucks, tape balls, etc., off the ice is prohibited and will result in confiscation of hockey sticks, pucks, etc.
16. Children under the age of 12 must have adult supervision while in the facility.
17. Children age five (5) and over must dress in their same sex locker room with the aid of a parent/guardian of the same sex.
18. Posting of any advertisements, posters or flyers that are directly related to recreational activities or programs must be approved by arena manager. Posting is limited to events which benefit or support the community.
19. Taping of posters, banners, decorations, etc., to the Plexiglas or any painted surface is prohibited.
20. Any special set-up requests for events, parties or other rentals must be included in the rental form. The setup and use of these special requests shall be pursuant to the time, location, duration and manner, as approved by the Parks and Recreation

Director or his/her designee. These special set-ups may include, but are not limited to: large event tents, chairs, portable PA or amplifier systems, staging, etc.

21. Spitting tobacco on the ice, walls, floor, water fountains, benches, corners and out of the way places is unsanitary and dangerous, it will not be tolerated and may result in suspension from use of the building.
22. After practice and Rec. Skate, skaters are to wait in the bleacher area for their parents. Food may be eaten in the bleachers provided there is no littering.
23. Parents must pick their children up within 15 minutes after the event is over.
24. Instructors, teams and users of the facility may not be the sole users. In consideration of the other patrons, everyone needs to act in an unobtrusive, professional manner.
25. All users are encouraged to wear proper protective equipment, and personal discretion should be used based on the individual's ability level. The following is required equipment for the following activities:
  - a. **Hockey.** All players in all classifications must wear standard safety equipment. All players in all classifications must wear a hockey helmet, with chinstraps properly fastened while on the ice, in the players boxes and penalty bench. Any coach under the age of 18 years of age must wear a helmet while on the ice or in the players box. All players and coaches must abide by USA Hockey Rules and Regulations.
  - b. **Broomball.** All players on the ice for broomball must wear helmets.
26. Shaking or grabbing on the Plexiglas is PROHIBITED and may result in expulsion from the facility.
27. The borough Parks and Recreation department is not responsible for any lost or stolen items in or around the facility. It is strongly encouraged that all personal items be locked in a secure area.

## CHENA LAKE RECREATION AREA

**Violation or failure to comply with of any of these facility rules may result in restricted access to the facility or more serious action, up to and including police action.**

1. **Facility Hours:** The entrance station and Park are open 24 hours/7 days a week during the summer season (typically Memorial Day through Labor Day). Quiet Hours are observed from 10:00 p.m.-6:00 a.m. and the Swim Beach and Lake Park day use areas are closed for reservation or use during that time.
2. Please swim only in designated swimming areas because of extremely cold water conditions. Rules for the swimming beach are posted. Do not swim immediately after meals and do not become over-exerted while swimming. *There is no lifeguards' on-duty, - swimming is AT YOUR OWN RISK.*
3. No dogs are allowed in the swimming beach area. In other areas, dogs must be kept on a leash, not to exceed *six* feet.
4. No glass bottles are allowed in the swimming area. The Lake Park Day Use Area (Including the swim beach areas, Pavilion 1 & 2, playground, horseshoe pit, basketball and 3 volleyball courts) is closed to the public at 10:00 p.m.
5. Special use permits are coordinated through the Park Manager for special activities, group gatherings, spectator attractions, etc.
6. Visitors must leave the facility clean and orderly.
7. The Lake is closed to all aircraft, motorized boats and all other motorized watercraft.
8. Music can only be played at a moderate volume. If the volume of the music impacts the enjoyment of the park by others, you will be asked to turn the volume down.
9. Parking is allowed in designated spots only.
10. No boats are to be within the buoys marking the swimming beach area.
11. Everyone on board a watercraft within the recreation area must wear a personal flotation device at all times. PFD's are available for rent at the boat rental building by the lake boat ramp.
12. No person shall knowingly emit a false drowning alarm.
13. Fires are to be in designated sites only. Do not leave a fire unattended. Portable barbecue grills are allowed.
14. No fireworks are allowed in the Park.
15. The loading or discharge of firearms, bows or crossbows, are prohibited for public safety reasons anywhere within the recreation area south of the Chena River and west of the Moose Creek Dike. An Alaska Sport Fishing License is required to fish in the Park.

16. The setting of a steel trap or snare is prohibited for public safety reasons anywhere within 100 feet of a designated trail or roadway.
17. Motor-driven scooters and cycles must conform to state licensing laws and their use will be confined to developed roadways. ATV usage in the Park is not allowed from May 1st until October 1st.
18. Wood will be offered for sale at the entrance station. Cutting of timber or brush is prohibited at all times. Chain saws are not allowed in the Park.
19. All local, state and federal laws apply within the Park.
20. Police emergency services are provided by the Alaska State Troopers. In an emergency, dial '911'. No coin is necessary to dial an emergency number. For emergencies and/or for general Park information, call 488-1655.

## **BIRCH HILL RECREATION AREA RULES**

**Violation or failure to comply with of any of these facility rules may result in restricted access to the facility or more serious action, up to and including police action.**

1. Children under 12 may not be left unattended in the Birch Hill Recreation area, including trails, facilities and all other areas.
2. No running or horseplay is allowed inside the building.
3. Alcoholic beverages are allowed only during private facility reservations, and only with prior approval from the department.
4. No throwing objects of any kind.
5. Smoking is prohibited within 20 feet of, and inside of any borough-owned or leased facilities.
6. Skis and poles are only allowed in the team room. Waxing skis is allowed only in the team room and warm-up hut, unless otherwise designated.
7. Any special set-up requests for events, parties or other rentals must be included in the rental form. The setup and use of these special requests shall be pursuant to the time, location, duration and manner, as approved by the Parks and Recreation Director or his/her designee. These special set-ups may include, but are not limited to: large event tents, chairs, portable PA or amplifier systems, staging, etc.
8. The borough Parks and Recreation department is not responsible for any lost or stolen items in or around the facility. It is strongly encouraged that all personal items be locked in a secure area.
9. All dogs must be secured and controlled by their owner on a leash at all times. Pet waste must be picked up and disposed of in provided trash receptacles.

## **PIONEER PARK RULES**

**Violation or failure to comply with of any of these facility rules may result in restricted access to the facility or more serious action, up to and including police action.**

1. Bicycles, skateboards, roller blades and scooters are not allowed to be ridden in Gold Rush Town during summer season operation. There are other areas of the Park where this type of activity is permitted. However, if such activities are causing a threat to public safety, welfare, or property, the activity shall cease upon request of FNSB Staff or Park Security.
2. All dogs must be secured and controlled by their owner on a leash at all times. Pet waste must be picked up and disposed of in provided trash receptacles.
3. Littering is not allowed. Please clean up your area prior to leaving.
4. Smoking is prohibited within 20 feet of, and inside of any borough-owned or leased facilities.
5. The posted vehicle speed limit inside the Park is 5 miles per hour.
6. Public access to the Gold Dome roof is prohibited. Those in violation of this rule will be asked to get down by either FNSB Staff or Park Security. Names and addresses will be retained for Park records.
7. Public access of the Mining Valley Mountain is prohibited. Signs are posted and fences are in place for user's safety.
8. Public access of the railroad tracks is prohibited during train hours of operation.
9. Public access of the upper decks of the Riverboat Nenana is prohibited unless authorized by Park Management or other designated FNSB Employee.
10. Any special set-up requests for events, parties or other rentals must be included in the rental form. The setup and use of these special requests shall be pursuant to the time, location, duration and manner, as approved by the Parks and Recreation Director or his/her designee. These special set-ups may include, but are not limited to: large event tents, chairs, portable PA or amplifier systems, staging, etc.
11. Alcoholic beverages may be consumed on the premises, but only in: Salmon Bake area. The picnic shelters, Alaska Centennial Center for the Arts, dance hall, and pioneer hall must have a scheduled event; and the request for alcohol must be indicated on the reservation form. Patrons found possessing open alcoholic beverages in areas other than those designated are in violation of Borough Ordinances and State Laws.
12. The borough Parks and Recreation department is not responsible for any lost or stolen items in or around the facility. It is strongly encouraged that all personal items be locked in a secure area.

## **POOL RULES**

**Violation or failure to comply with of any of these facility rules may result in restricted access to the facility or more serious action, up to and including police action.**

1. All facility users are required to check in with the reception desk before entering the locker room. All passes must be shown at each visit.
2. The Parks and Recreation department is not responsible for any lost or stolen items in or around the facility. Use a lock on your locker - you must bring your own lock. Any lock left on a locker overnight will be removed.
3. No food or beverages are allowed in locker rooms or on deck.
4. Loitering is not accepted; children may not be dropped off any earlier than 15 minutes prior to open or lap swims, or be picked up any later than 15 minutes after the program concludes.
5. Children 12 and under may not be left unattended in any area of the facility.
6. The use of photographic equipment or imaging devices is prohibited in the locker rooms and restrooms. Video recording or photography of any kind elsewhere within this facility must be approved by the Facility Manager or the Event Manager.
7. The FNSB Policy and Procedures on the Use of Aquatic Facilities by Minors and Aquatic Facilities Discipline Policy will apply when dealing with unsupervised and/or misbehaving children. (See Attached)
8. While in the facility, children under nine (9) years of age must be accompanied by a person sixteen (16) years or older. While in the pool, children six (6) years of age or younger must be accompanied by a person sixteen (16) years of age or older.
9. Children age five (5) and over must dress in their same sex locker room.
10. Children wearing flotation devices must be within arm's reach of a person sixteen (16) years of age or older at all times.
11. Patrons under the age of fourteen (14) must have approval of the Facility Supervisor to use the weight equipment. Approval for use is dependent on prior training on the equipment or direct supervision. Anyone found abusing the equipment or disturbing other patrons will be asked to leave. Shirts and shoes are required in the weight room.