BIG DIPPER ICE ARENA
PARTY RESERVATIONS

1. All reservations for parties must be arranged in person. The party area is reserved for $20.00 per party and should be reserved at least two weeks in advance. At least 48 hours notice is required for canceling in order to receive a refund **or** change the date. A change made without 48 hours notice will be considered a new reservation with an additional $20.00 fee.

2. If you are skating:
   a) All children must check in at the skate room counter before skating.
   b) Go over the Big Dipper rules with your entire group.
   c) For groups smaller than ten, the regular fee applies. Groups larger than ten will receive the group rate, which is 10% off regular admission rates. Skate rental costs remain $3 a pair.
   d) Children 12 years and younger must be accompanied by an adult, parent, or guardian while in the facility.

3. If decorations are hung, use only Scotch tape. Do not use staples; push pins, tacks, or nails.

4. The "Party Area" must be clean prior to leaving the facility.
   a) Put all garbage in trashcans.
   b) Wipe off tables and chairs.
   c) If decorations were used, make sure tape is removed from the walls.
   d) Tablecloth needed ___ yes ____ no.

5. No Helium balloons, glitter, or silly string allowed.

Please sign below that you have read and understand the rules as stated above.

_____	_____	_____	**PARTY ROOM ATM**
Date of Party	Time	# and Ages of Children	(circle one)

Name: _____

Address: _____

_____ Phone #: _____

Signature: _____ Receipt #: _____

For Office use only:

Date reservation taken: _____ Staff initials: _____