

**ASSEMBLY AUDIT COMMITTEE AGENDA**

October 7, 2021 at 4:00 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. NEW BUSINESS**

- 3.a. Review and approval of the draft RFP for External Audit Services.
- 3.b. Appointment of Evaluation Committee, to evaluate the proposals received on the RFP for External Audit Services.

**4. COMMITTEE COMMENTS**

**5. ADJOURN TO THURSDAY, OCTOBER 14, 2021 AT 4:00 P.M. (IF NEEDED)**

**6. AUDIO FILES - AUDIT COMMITTEE**

[10-07-2021 Audio Track 1 \(MP3\)](#)

**7. ACTION MEMO - AUDIT COMMITTEE**

Documents:

[10\\_07\\_2021\\_AUDIT\\_Action\\_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.





# Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY  
Assembly

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## MEMORANDUM

**TO:** Fairbanks North Star Borough Assembly  
April Trickey, CMC, Borough Clerk

**THROUGH:** Aaron Lojewski, Chair, Audit Committee

**FROM:** Gina Gregg, Research Assistant

**DATE:** October 11, 2021

**SUBJECT: ACTION OF THE OCTOBER 7, 2021 AUDIT COMMITTEE MEETING**

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Convened at 4:00 p.m./Adjourned at 5:08 p.m.

Members Present:

Bryce J. Ward, Mayor  
Ben Shilling, Public Member  
Aaron Lojewski, Chair

Steve Haagenson, Interior Gas Utility Representative  
Liz Lyke, Vice Chair

Others Present:

Jill Dolan, Borough Attorney  
Nico Hebert, FNSBSD Director of Accounting  
Debbie Brady, FNSB CFO  
Joanne Pasco, FNSB Controller  
Eileen Weis, FNSB Chief Accountant  
Jim Williams, FNSB Chief of Staff  
Cory Beal, FNSB Chief Procurement Officer  
April Trickey, CMC, Borough Clerk

Members Excused:

Erin Morotti, School Board Representative

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## NEW BUSINESS

Review and approval of the draft RFP for External Audit Services.

**-The committee approved (5-0) to amend the draft RFP with needed clerical revisions. The Contract Administrator will consult with Borough Financial Services, FNSBSD and IGU staff for any additional updates discussed before proceeding with the procurement process.**



**NEW BUSINESS – continued**

Appointment of Evaluation Committee, to evaluate the proposals received on the RFP for External Audit Services.

**-The committee appointed (5-0) the evaluation committee as follows: Audit Committee member Ben Shilling, FNSB Controller Joanne Pasco, FNSBSD Director of Accounting Nico Hebert, and IGU Controller Wes Smith.**

**COMMITTEE COMMENTS**

Mr. Shilling inquired about projected posting dates of the RFP; Mr. Beal responded the RFP can be posted within a week of his office receiving the final RFP.

Mr. Haagenson informed the committee that Mr. Smith has no conflicts and can accept an appointment to the RFP Evaluation Committee.