

RFP EVALUATION COMMITTEE AGENDA
A subcommittee of the Assembly Climate Action Committee

October 19, 2021 at 11:00 a.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

- 3.a. Evaluation of proposals received for RFP No. 22001 Climate Action and Adaptation Plan.

4. ADJOURNMENT

5. AUDIO FILES - CLIMATE ACTION COMMITTEE

[Audio Track 1 - RFP Evaluation Subcommittee of the Assembly Climate Action Committee \(MP3\)](#)

6. ACTION MEMO - CLIMATE ACTION COMMITTEE, RFP EVALUATION SUBCOMMITTEE

Documents:

[CAC_Action Memo of 10-19-2021 and Reconvened 10-26-2021.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Assembly

assembly@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

MEMORANDUM

TO: Fairbanks North Star Borough Assembly
April Trickey, CMC, Borough Clerk

THROUGH: Mindy O'Neill, Chair, Assembly Climate Action Committee

FROM: Gina Gregg, Research Assistant

DATE: October 29, 2021

**SUBJECT: ACTION OF THE OCTOBER 19, 2021 AND OCTOBER 26, 2021
RECONVENED RFP EVALUATION COMMITTEE, A SUBCOMMITTEE OF THE
ASSEMBLY CLIMATE ACTION COMMITTEE MEETING**

Convened at 11:00 a.m./Adjourned at 11:25 a.m. to 11:30 a.m. on October 26, 2021

Members Present:

Stefan Milkowski, Committee Member
Brittany Smart, Special Assistant to the Mayor
Terry Chapin, Committee Chair

Members Excused:

None

Others Present:

Cory Beal, Chief Procurement Officer

Reconvened October 26, 2021 at 11:34 a.m./Adjourned at 12:37 p.m.

Members Present:

Stefan Milkowski, Committee Member
Brittany Smart, Special Assistant to the Mayor
Terry Chapin, Committee Chair

Members Excused:

None

Others Present:

Cory Beal, Chief Procurement Officer



NEW BUSINESS

Evaluation of proposals received for RFP No. 22001 Climate Action and Adaptation Plan.

-The committee elected Mr. Chapin as Chair. Mr. Beal provided an overview of the evaluation process. (10/19/2021)

-The committee discussed all qualified proposals; no any additional information was needed from the proposers. Mr. Beal requested committee members to finalize their rankings by end of week. (10/26/2021)