

ASSEMBLY FINANCE COMMITTEE MEETING AGENDA

October 21, 2021 at 5:30 p.m.

This meeting will be held at or hosted from the
Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

1. CALL TO ORDER

2. ROLL CALL

3. MEMORANDA/REPORTS/PRESENTATIONS

NONE

4. CONTRACTS/BID AWARDS

- 4.a. Change Order: For Contract Issued as a Result of IFB No. 21061
Construction and Demolition (C&D) Cell 5 Phase 2 – Site Preparation
Approval of a Change Order to this contract in the amount of \$118,164.30.
The resulting total contract amount, after approval of this change order, will
be \$1,153,403.30.

Documents:

[IFB No. 21061 Construction and Demolition \(C-D\) Cell 5 Phase 2 - Site
Preparation Change Order Backup Information.pdf](#)

5. ADVANCED ORDINANCES AND RESOLUTIONS

NONE

6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- 6.a. Monthly Budget and Fund Balance Reports.

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT

9. AUDIO FILES - FINANCE COMMITTEE

[10-21-2021 Audio Track 1 \(MP3\)](#)

10. ACTION MEMO - FINANCE COMMITTEE

Documents:

[10_21_2021_FIN_Action_Memo.pdf](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



Fairbanks North Star Borough

GENERAL SERVICES DEPARTMENT

Procurement
purchasing@fnsb.gov
Main: (907) 459-1297
Fax: (907) 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor *BW* for BW

FROM: Cory T. Beal, Chief Procurement Officer *CTB*
General Services Department

DATE: October 21, 2021

SUBJECT: RECOMMENDATION TO APPROVE CHANGE ORDER FOR
CONTRACT ISSUED AS A RESULT OF IFB NO. 21061
Construction and Demolition (C&D) Cell 5 Phase 2 – Site
Preparation

CONTRACTOR: **Great Northwest, Inc.**

CHANGE ORDER AMOUNT: **\$118,164.30**

The Department of Public Works recommends Assembly Finance Committee approval of a Change Order to this contract in the amount of \$118,164.30. The resulting total contract amount, after approval of this change order, will be \$1,153,403.30.

The change order is necessary to provide 6,415 tons of imported pit run gravel to be used to fill several excavate holes that, due to unforeseen site conditions, were below the water table.

- In accordance with FNSB Code 16.12.090, “every borough contract, contract modification, or change order is subject to the prior approval of the borough assembly or finance committee of the borough assembly, when the amount exceeds \$100,000.”

Your approval is requested.

Attached is the documentation packet provided by the Department of Public Works.





Fairbanks North Star Borough

DEPARTMENT OF PUBLIC WORKS DESIGN & CONSTRUCTION

Email Address: Chad.Hosier@fnsb.gov
Main: (907) 459-1345

MEMORANDUM

TO: Cory Beal, Director, General Services

THROUGH: David Bredlie, Director, Public Works *AB*
Jonathan Shambare, Manager, Public Works *JS*
Dave Halverson, Engineer, Public Works *JS for DH*

FROM: Chad Hosier, Project Manager, Public Works *C.H.*

DATE: October 7, 2021

PROJECT: Construction and Demolition (C&D) Cell 5 Phase 2 – Site Preparation
Project No.: 19-SWLPRJ-2
IFB No.: 21061

SUBJECT: Recommendation to Approve Change Order for the Finance Committee Meeting of October 21, 2021.

Action Requested: The Department of Public Works recommends Assembly approval of a change order to Great Northwest, Inc., in the amount of \$118,164.30, for a total contract amount of \$1,153,403.30.

Project Description: Site preparation of C&D Cell 5 Debris Disposal Area.

Project History: During excavation of unsuitable material, several holes filled in with groundwater due to unforeseen site conditions below the water table. The deep excavated holes shall be filled with 6,415 tons of imported pit run gravel and be paid at the unit price of \$18.42 per ton.

Project Funding: Ordinance 2018-20-2I Solid Waste Disposal
Ordinance 2020-20-1L Solid Waste Disposal

Attachment: Fund Verification

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Design & Construction IFB / RFP NO.: 21061

PURPOSE / PROJECT NAME: Construction and Demolition (C&D) Debris Disposal Area

DESCRIPTION: Site preparation of C&D Cell 5 Debris Disposal Area

Est. Cost: \$1,300,000 Est. Contingency: \$390,000 Total Cost: \$1,690,000

SOURCE OF FUNDS:

Account No: LRSDDE-72027 / 19-SWLPRJ-2 Amount: \$1,690,000
 Account No: _____ Amount: _____
 Account No: _____ Amount: _____
 Total: \$1,690,000

*Match ?
[if Yes]

<i>to be completed by Accounting</i>		
**Grant or Match ? [<input checked="" type="checkbox"/> if Yes]	Ordinance Number	Accounting Verification
	<u>2018-20-2I</u>	<u>KT</u>
	<u>2020-20-1L</u>	
		Date: <u>4/27/2021</u>

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a .
 **If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Chad Hosier
 Chad Hosier, Project Manager
4-27-2021
 Date

[Signature]
 Dave Halverson, Supervising A/E
4-27-2021
 Date

[Signature]
 David Bredtje, Director Public Works
4/27/21
 Date

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited.

***Local bidder preference (FNSB 16.16.050) is allowed.

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other _____ (Note the agency)
- Funding Source N/A

[Signature]
 Chief Accountant or Grants Accountant
4/30/21
 Date

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).



Fairbanks North Star Borough

DEPARTMENT OF THE ASSEMBLY
Assembly

assembly@fnsb.gov
Main: (907) 459-1401
Fax: (907) 459-1224

MEMORANDUM

TO: Fairbanks North Star Borough Assembly
April Trickey, CMC, Borough Clerk

THROUGH: Leah Berman Williams, Chair, Finance Committee

FROM: Adena Benn, CMC, Deputy Clerk

DATE: October 25, 2021

SUBJECT: ACTION OF THE OCTOBER 21, 2021 FINANCE COMMITTEE MEETING

Convened at 5:30 p.m./Adjourned at 5:37 p.m.

Members Present

Matt Cooper
Jimi Cash
Frank Tomaszewski

Aaron Lojewski
Tammie Wilson
Marna Sanford

Liz Lyke
Mindy O'Neall
Leah Berman Williams

Members Excused

None

MEMORANDA/REPORTS/PRESENTATIONS

NONE

CONTRACTS/BID AWARDS

Change Order: For Contract Issued as a Result of IFB No. 21061
Construction and Demolition (C&D) Cell 5 Phase 2 – Site Preparation
-Approved (9-0) a Change Order to this contract in the amount of \$118,164.30. The resulting total contract amount, after approval of this change order is \$1,153,403.30.

ADVANCED ORDINANCES AND RESOLUTIONS

None



OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

Monthly Budget and Fund Balance Reports

-None

MAYOR/ASSEMBLY COMMENTS

Assemblymember Wilson requested information from the administration regarding ridership on the MACS transit buses.