

**ASSEMBLY FINANCE COMMITTEE MEETING AGENDA**

October 21, 2021 at 5:30 p.m.

This meeting will be held at or hosted from the  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, AK

This meeting will be conducted in-person and by zoom or zoom-only with consideration given to the Borough Operational Status and if the Juanita Helms Administration Center is otherwise open to the public. Please visit <https://www.fnsb.gov/415/Stay-Connected-with-the-Assembly> or contact the Borough Clerk's Office (907) 459-1401. Masks are requested to be worn in the Assembly Chambers.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. MEMORANDA/REPORTS/PRESENTATIONS**

NONE

**4. CONTRACTS/BID AWARDS**

- 4.a. Change Order: For Contract Issued as a Result of IFB No. 21061  
Construction and Demolition (C&D) Cell 5 Phase 2 – Site Preparation  
Approval of a Change Order to this contract in the amount of \$118,164.30.  
The resulting total contract amount, after approval of this change order, will  
be \$1,153,403.30.

Documents:

[IFB No. 21061 Construction and Demolition \(C-D\) Cell 5 Phase 2 - Site  
Preparation Change Order Backup Information.pdf](#)

**5. ADVANCED ORDINANCES AND RESOLUTIONS**

NONE

**6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS**

- 6.a. Monthly Budget and Fund Balance Reports.

**7. MAYOR/ASSEMBLY COMMENTS**

## **8. ADJOURNMENT**

## **9. AUDIO FILES - FINANCE COMMITTEE**

[10-21-2021 Audio Track 1 \(MP3\)](#)

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS OR EXECUTIVE SESSIONS, IF NEEDED.



# Fairbanks North Star Borough

## GENERAL SERVICES DEPARTMENT

Procurement  
purchasing@fnsb.gov  
Main: (907) 459-1297  
Fax: (907) 459-1100

### MEMORANDUM

**TO:** Leah Berman Williams, Finance Committee Chair  
Fairbanks North Star Borough Assembly

**THROUGH:** Bryce Ward, Borough Mayor *BW* for BW

**FROM:** Cory T. Beal, Chief Procurement Officer *CTB*  
General Services Department

**DATE:** October 21, 2021

**SUBJECT:** RECOMMENDATION TO APPROVE CHANGE ORDER FOR  
CONTRACT ISSUED AS A RESULT OF IFB NO. 21061  
Construction and Demolition (C&D) Cell 5 Phase 2 – Site  
Preparation

**CONTRACTOR:** **Great Northwest, Inc.**

**CHANGE ORDER AMOUNT:** **\$118,164.30**

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The Department of Public Works recommends Assembly Finance Committee approval of a Change Order to this contract in the amount of \$118,164.30. The resulting total contract amount, after approval of this change order, will be \$1,153,403.30.

The change order is necessary to provide 6,415 tons of imported pit run gravel to be used to fill several excavate holes that, due to unforeseen site conditions, were below the water table.

- In accordance with FNSB Code 16.12.090, “every borough contract, contract modification, or change order is subject to the prior approval of the borough assembly or finance committee of the borough assembly, when the amount exceeds \$100,000.”

Your approval is requested.

Attached is the documentation packet provided by the Department of Public Works.





# Fairbanks North Star Borough

## DEPARTMENT OF PUBLIC WORKS DESIGN & CONSTRUCTION

Email Address: Chad.Hosier@fnsb.gov  
Main: (907) 459-1345

### MEMORANDUM

**TO:** Cory Beal, Director, General Services

**THROUGH:** David Bredlie, Director, Public Works *AB*  
Jonathan Shambare, Manager, Public Works *JS*  
Dave Halverson, Engineer, Public Works *JS for DH*

**FROM:** Chad Hosier, Project Manager, Public Works *C.H.*

**DATE:** October 7, 2021

**PROJECT:** Construction and Demolition (C&D) Cell 5 Phase 2 – Site Preparation  
Project No.: 19-SWLPRJ-2  
IFB No.: 21061

**SUBJECT:** Recommendation to Approve Change Order for the Finance Committee Meeting of October 21, 2021.

**Action Requested:** The Department of Public Works recommends Assembly approval of a change order to Great Northwest, Inc., in the amount of \$118,164.30, for a total contract amount of \$1,153,403.30.

**Project Description:** Site preparation of C&D Cell 5 Debris Disposal Area.

**Project History:** During excavation of unsuitable material, several holes filled in with groundwater due to unforeseen site conditions below the water table. The deep excavated holes shall be filled with 6,415 tons of imported pit run gravel and be paid at the unit price of \$18.42 per ton.

**Project Funding:** Ordinance 2018-20-2I Solid Waste Disposal  
Ordinance 2020-20-1L Solid Waste Disposal

Attachment: Fund Verification

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Design & Construction IFB / RFP NO.: 21061

PURPOSE / PROJECT NAME: Construction and Demolition (C&D) Debris Disposal Area

DESCRIPTION: Site preparation of C&D Cell 5 Debris Disposal Area

Est. Cost: \$1,300,000 Est. Contingency: \$390,000 Total Cost: \$1,690,000

SOURCE OF FUNDS:

Account No: LRSDDE-72027 / 19-SWLPRJ-2 Amount: \$1,690,000  
 Account No: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Account No: \_\_\_\_\_ Amount: \_\_\_\_\_  
 Total: \$1,690,000

\*Match ?  
[  if Yes ]

<i>to be completed by Accounting</i>		
**Grant or Match ? [ <input checked="" type="checkbox"/> if Yes ]	Ordinance Number	Accounting Verification
	2018-20-2I	KT
	2020-20-1L	
		Date: <u>4/27/2021</u>

\*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a .  
 \*\*If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Chad Hosier  
 Chad Hosier, Project Manager  
4-27-2021  
 Date

[Signature]  
 Dave Halverson, Supervising A/E  
4-27-2021  
 Date

[Signature]  
 David Bredtje, Director Public Works  
4/27/21  
 Date

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited.

\*\*\*Local bidder preference (FNSB 16.16.050) is allowed.

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other \_\_\_\_\_ (Note the agency)
- Funding Source N/A

[Signature]  
 Chief Accountant or Grants Accountant  
4/30/21  
 Date

\*\*\* NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).