



# Fairbanks North Star Borough

Human Resources Department

809 Pioneer Road PO Box 71267 Fairbanks, Alaska 99707-1267 (907)459-1202 Fax 459-1187 www.co.fairbanks.ak.us

POSITION APPLIED FOR: \_\_\_\_\_

**NOTICE:** I understand that an offer of employment by the Fairbanks North Star Borough may be made in reliance upon the statements contained herein and in the previously-completed Fairbanks North Star Borough Employment Application, and may be contingent upon satisfactory results of an investigation of my past employment, experience, education, credit history, driving record, criminal history, and other activities referred to in this form and in the previously-completed Fairbanks North Star Borough Employment Application. I understand any false statements made herein, or in the application process is sufficient reason for rejection of my application or termination of subsequent employment.

**AUTHORIZATION:** I voluntarily authorize the Fairbanks North Star Borough and/or its authorized agent to conduct such an investigation. I voluntarily authorize the Fairbanks North Star Borough and/or its authorized agent to make any inquiries concerning myself including, but not limited to, previous employer verifications, education verifications, consumer credit reports, criminal convictions or history, motor vehicle reports, social security trace reports, and/or other reports. I further voluntarily authorize the Fairbanks North Star Borough and/or its authorized agent to request any information from various Federal, State, and/or other entities that maintain records concerning my past activities relating to my driving, credit, criminal history, civil case history, and/or other experiences. I also voluntarily authorize the Fairbanks North Star Borough and/or its authorized agent to request information from the files of insurance companies concerning me.

**RELEASE:** I hereby release, without reservation, the Fairbanks North Star Borough, any party or agency contracted by the Fairbanks North Star Borough, and any employees or contractors from any and all claims, actions, suits, agreements, and/or liabilities whatsoever arising in any way from 1) the release of said information to Fairbanks North Star Borough, or any authorized agent thereof; and/or 2) any investigation by the Fairbanks North Star Borough and/or its authorized agent of my past employment, experience, education, credit history, driving record, criminal history, and other activities, except as prohibited by Borough Policy FNSB 65.11, Background Investigations Policy, related to the Fair Credit Reporting Act rights regarding consumer reports.

**Before signing this document, read it thoroughly and complete all requested information. If not applicable, indicate by drawing a line through the section.**

NAME: (First) \_\_\_\_\_ (Middle Initial) \_\_\_\_\_ (Last) \_\_\_\_\_

Previous Names: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Alaska Drivers' License Number: \_\_\_\_\_

Out of State Drivers' License Number: \_\_\_\_\_ STATE: \_\_\_\_\_ (if applicable)

Present Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

All City & States I have lived for the past 10 years: \_\_\_\_\_

**I HAVE READ AND UNDERSTAND THE ABOVE NOTICE, AUTHORIZATION, AND RELEASE. I ALSO AFFIRM, UNDER PENALTY OF LAW (See Alaska Statute 11.56.210, "Unsworn Falsification"), THAT ALL OF THE INFORMATION I HAVE ENTERED ON THIS FORM, AND ON THE PREVIOUSLY-COMPLETED FAIRBANKS NORTH STAR BOROUGH EMPLOYMENT APPLICATION, IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed by: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_