







FNSB Budget Public Participation Plan

WHAT IS IT?

The FNSB Budget Public Participation Plan highlights efforts the administration will use to educate and inform the public about the fiscal year 2021-22 budget planning process and will identify opportunities for the community to provide input. There are four objectives of the public participation plan: INFORM, ENGAGE, LISTEN, RESPOND.

INFORM

The public and elected officials will be informed about the budget and current economic conditions prior to taking action.

- Social Media 
- Website 
- Townhall 
- Assembly Meetings 
- State of the Borough 
- Special Requests 




ENGAGE

Public engagement on the Borough budget is incredibly important, as the public's dialogue will be considered in the budget process.

- Written & verbal feedback after presentations
- Unique URL for online comments
- Timeline for public engagement
- Written comments accepted through the Clerk's Office

LISTEN

The Borough will actively listen to all input and comments received via public meeting, hearing, email, mail, or telephone.

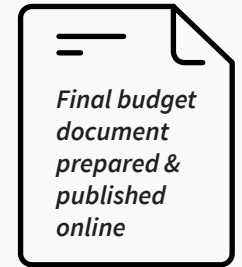
- Online Survey 
- Paper Form 
- Budget FAQ 

RESPOND

The Assembly will use comments received to decide the level of services and taxes in the budget.

- The Borough Clerk will accept all comments received and make them part of the budget record
 - FNSB will update the website's FAQ section based on comments received
- For more information, go to: fnsb.gov/budget

FY 2021-22 Budget Timeline



- ★ **March 9th: Budget Listening Session**
Presentation on budget policies and goals for the upcoming year and economic outlook
- ★ **March 11th: Borough Assembly Meeting**
Citizens' comments available for items not on the agenda
- ★ **March 25th: Borough Assembly Meeting**
Citizens' comments available for items not on the agenda

KEY

<ul style="list-style-type: none"> Public Meeting Information Update Public Hearing 	<ul style="list-style-type: none"> Budget Work Mayor's Meeting Citizen Comment
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- April 7th: State of the Borough**
Mayor releases recommended budget and provides status of the Borough
- ★ **April 8th: Borough Assembly Meeting**
Presentation of Mayor's recommended budget; Citizens' comments on items not scheduled for public hearing
- April 10th: Finance Committee Work Session**
- April 15th: Finance Committee Work Session**
FNSBSD Budget Presentation
- April 17th: Finance Committee Work Session**
- April 24th: Finance Committee Work Session**
Note: the Assembly has this date reserved, if needed
- April 28th: Budget Town Hall**
Overview of the proposed budget by the administration and Q&A session with the Assembly finance committee chair

- ★ **May 6th: FY22 Budget public hearing**
Assembly holds a public hearing for the proposed budget and possible action on the budget, if public hearing is closed
- ★ **May 13th: Reconvened Assembly meeting on the FY22 Budget**
Continuation of May 6th meeting (check the Borough website fnsb.gov for updates on meeting schedules)
- ★ **June 10th: Assembly action on the FY22 mill rates**
Assembly sets FY22 mill rates; Citizens' comments on items not scheduled for public hearing
- June 30th: Tax bills mailed**